



**Valhalla**  
Community School

# Valhalla School Foundation CHARTER BOARD MEETING

November 6, 2017

6:00 to 9:00 PM

Meeting Location: Valhalla Viking Centre

## Regular Board Meeting Minutes

In attendance: N. Westad, Board Chair, B. Skaksen, P. Gibson, D. Mumert,  
L. Brown, J. Picard, Superintendent, S. Mumert, Principal,  
A. Odd, Secretary Treasurer, J. Moutray, Director of Transportation  
K. Flint, L. Amos, C. Waldner,  
Students: M. Amos, O. Waldner, T. Westad

- 1.0 Review and approval of agenda N. Westad called the meeting to order with quorum present at 6:26pm. (17/11-1) B. Skaksen moved to approve the agenda with the addition of 8.63 In camera. AIF
- 2.0 Approval of Minutes / October 16, 2017  
(17/11-2) B. Skaksen moved to approve the minutes as presented. AIF.
- 3.0 Business Arising From Minutes - No new business.
- 4.0 Policy Review - See below 8.3.1.
- 5.0 Government Relations – N. Westad reports that Minister Eggen supported charter schools at TAAPCS meeting. S. Mumert reports Minister Eggen is interested in the School Council invitation. Discussion about the invitation.
- 6.0 Board Development - Nothing To Report.
- 7.0 Administration Reports
  - 7.1 Chair - attached and explained.
  - 7.2 Transportation Director - attached and explained.
  - 7.3 Secretary Treasurer -see attached
  - 7.4 Principal- attached and explained.
  - 7.5 Superintendent - attached and explained.
- 8.0 Committee Reports
  - 8.1 Executive Committee(N. Westad) - NTR.
  - 8.2 Program Committee (D. ) - NTR.
  - 8.3 Human Resource Committee - NTR, To be determined.
    - 8.3.1 Policy Committee
      - 8.3.1.1 G-202 Personnel Policy: Non-Teaching School Based Staff  
(17/11-3) D. Mumert moved to approve Policy G-202 Personnel Policy: Non-Teaching School Based Staff as presented with the amendment "Casual employee to minimum wage", B.Skaksen second. AIF.
      - 8.3.1.2 D-901 School Fees  
(17/11-4) P. Gibson moved to approve Policy D-901 School Fees as presented. D. Mumert second. AIF.

8.3.1.3 G601 Public Interest Disclosure - Tabled to next meeting.

8.4 Governance Committee (P. Gibson) - NTR.

8.4.1 Nominating Committee - L. Brown volunteered to chair the Human Resources Committee.

8.4.1.1 Recruiting (P. Gibson) - Still recruiting.

8.5 Fund Development Committee (B. Skaksen) - Letter from AGLC. Moved to Quarter 1.

8.6 Strategic Planning Committee (P. Gibson) - NTR.

8.6.1 Charter Renewal Application - attached and reviewed. Tabled to next meeting.

8.6.2 New Charter attached and explained.

8.6.3 In Camera

(17/11-5) P. Gibson moved to go in camera at 7:41pm.

(17/11-6) P. Gibson moved to come out of camera at 8:02pm.

(17/11-7) D. Mumert moved to accept the new Superintendent contract with the supporting documents as presented, B. Skaksen second. AIF.

8.7 Finance Committee (B. Skaksen)

8.7.1 Tabled Fall Updated Budget to next meeting.

8.8 Reports From Partner Organizations

8.8.1 VHS (B. Skaksen) NTR.

8.8.2 VCS School Council NTR. Request meeting notes.

8.8.3 TAAPCS (N. Westad) See Chair report.

(17/11-8) D. Mumert moved to reimburse N. Westad for her hotel expenses to TAAPCS meeting, P. Gibson second, AIF.

8.9 Old Business - Book an appointment to have signing authority changed at Royal Bank.

(17/11-9) D. Mumert moved to accept the Bylaws as presented, P. Gibson second. AIF.

8.10 New Business - No new business.

8.11 Evaluation of Meeting: Thorough discussions in policies and new drafts of bylaws, charter and charter renewal.

8.12 Adjournment

(17/11-10) D. Mumert moved to adjourn at 9:43pm. AIF.

APPROVED

*B. Skaksen*  
*[Signature]*  
*[Signature]*