



January 20, 2015

# MINUTES

## VALHALLA SCHOOL FOUNDATION REGULAR BOARD MEETING

In attendance:

J. Picard (by Skype)	J. Kochendorfer	B. Kjemhus	J. White	T. Campbell
J. Hauger	M. Gerow	S. Mumert	K. Rosvold	

Absent: 1 vacancy.

**1.0 CALL TO ORDER – REVIEW AND APPROVAL OF AGENDA** Called to order with a quorum present at 6:05pm. (15/1-1) T. Campbell made motion for agenda acceptance with the switching of 5.2 and 3.0 and adding 6.4.1 Bursary Information. AIF

**2.0 APPROVAL OF MINUTES (Dec 11/14) (15/1-2)** J. White made motion to accept the minutes as presented. AIF.

**3.0 BUSINESS ARISING FROM MINUTES:** J. White has talked to Marlin Lucuk and he has explained that deferred revenue is primarily a non-profit item.

J. Picard will bring information back to the next meeting regarding the German Language survey issues.

**5.2 Transportation Director:** attached. #104 is the spare bus.

**4.0 BOARD DEVELOPMENT:** nothing at this time, we will be dealing with charter.

### 5.0 Reports

**5.1 Chair:** J. Kochendorfer gave a verbal report. The Education minister has called for a meeting with the Charter Superintendents and Board Chairs. (15/1-3) B. Kjemhus made motion for J.

Kochendorfer to attend the meeting with Minister Dirks and for her expenses to be covered, J. White seconded. AIF.

**5.3 Secretary Treasurer:** attached. (15/1-4) M.Gerow moved to pay B. Kjemhus' expenses from the Christmas party, T. Campbell seconded. AIF. Administration team will put together a proposal on how to deal with items that are over budget. (15/1-5) B. Kjemhus moved to accept a \$5000 overage for transportation repairs and to take it from general income. AIF

**5.4 Principal:** attached.

**5.5 Superintendent:** attached.

## **6.0 COMMITTEE REPORTS**

### **6.1 Executive Committee:**

6.1.1 Superintendent Evaluation. Executive Committee will meet on January 26, 2015 at 7pm to review the superintendent evaluations

**6.2. Finance Committee:** nothing to report

### **6.3 Human Resources Committee:**

6.3.1 Policy E: 102 attached. Has been revamped again but was already moved to be reviewed by the Policy Advisory committee.

Policy G 202 attached. (15/1-6) J. White moved that G202 be sent to for policy review by the Policy Advisory Committee, B. Kjemhus seconded. AIF.

#### 6.3.2 Policy Review

J. Kochendorfer read policy B-201: Charter Board Member Code of Conduct (15/1-7) T. Campbell moved that policy B-201: Charter Board Member Code of Conduct is sent to the Policy Advisory Committee for review, J. Hauger seconded. AIF.

J. Moutray left meeting at 7:14 pm

J. Kochendorfer read policy B-301: Appeals to the Charter Board. (15/1-8) J. White moved the approval of B-301: Appeals to the Charter Board as written, M. Gerow seconded. AIF.

J. Kochendorfer read policy B-401: Presentations to the Charter Board. (15/1-9) J. White moved the approval of B-401: Presentations to the Charter Board as written, B. Kjemhus seconded. AIF.

J. Kochendorfer read policy B-501: Grievance Committee. (15/1-10) M. Gerow moved the approval of B-501: Grievance Committee with amendments, T. Campbell seconded. AIF.

S. Mumert is to find a staff replacement for the Grievance Committee.

**6.4 Program Committee:** B. Kjemhus presented information about bursary. J. Kochendorfer identified potential conflict of interest and excused herself from conversation. (15/1-11) M. Gerow moved to use the Alexander Rutherford Achievement Scholarship requirements as the base for the academic bursary and the program committee designate will be the board member representative. The community member will be appointed by the board. J. Hauger seconded, AIF.

J. Kochendorfer returned to meeting.

#### **6.5 Governance Committee:**

6.5.1 Vacancies: (15/1-12) B. Kjemhus moved to accept Evan Penner as the parent board member to fill the position ending in March 2015, J. White seconded. AIF.

#### **6.6 Fund Development Committee:**

6.6.1 B. Kjemhus has challenged all directors to take cookbooks to sell. Nole Kjemhus has offered to take cookbooks to 'It's a Beaverlodge Thing' on February 14<sup>th</sup> and sell for us. He will need a letter explaining where the proceeds are going so he can explain to people.

6.6.2 Will organize a meeting

#### **6.7 Reports from Partner Organizations**

6.7.1 VHS. Meeting tonight

6.7.2 VCS School Council: skating dates have been announced, public speaking is Feb 6, B. Kjemhus has taken the transportation information to the council and explained the deficit position to them and it has shocked some of them.

6.7.3 Playground: nothing to report

6.7.4 TAAPCS: J. Kochendorfer has attended the meeting. Mother Earth has asked for fee relief and received it so we should as well. Alberta Ed will be tightening up the budget strings a bit. Discussion about the letter that TAAPCS is writing about the regulations. (15/1-13) B. Kjemhus moved to pay J. Kochendorfer expenses of \$326.71 for attending the TAAPCS meeting, J. Hauger seconded. AIF.

**7.0 OLD BUSINESS** Nothing to report

**8.0 NEW BUSINESS**

**8.1 15 Year Renewal:** J. Picard explained the 15 year renewal. Renewal needs to be ready to go by June 30, 2015. J. Picard will have a report from his meeting with Kathy Rasmussen for our next meeting.

**8.2 Future Business- Policy Review**

**8.2.1** February E102, G202, G203

Note of interest: J LeBlanc will be going on maternity leave starting on May 4, 2015.

Executive Meeting                      January 27, 2015 7pm Superintendent Evaluations

Policy Advisory Committee          February 2, 2015 7pm

Program Committee                    February 28, 2015 TBA

**9.0 EVALUATION OF MEETING** smooth and quick

**10.0 ADJOURNMENT:** (15/1-14) M. Gerow made motion to adjourn at 8:35pm.

*Next meeting is February 19, 2015*

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J. Kochendorfer – Chair

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K. Rosvold Secretary-Treasurer