



Valhalla School Foundation CHARTER BOARD MEETING

January 26, 2017

6:00 to 9:00 PM

Meeting Location: Valhalla Viking Centre

Regular Board Meeting Minutes

In attendance:

J. Kochendorfer	B. Skaksen	B. Kjemhus	D. Steyer	N. Westad		
K. Rosvold	J. Picard	S. Mumert	J. Moutray			
J. Heikel	N. Kjemhus,	R. Morales	N. Steyer	N. Unger	O. Potvin	L. Vig
B. Lind	S. Morales	N. Unger	Unger	C. Potvin		
Absent: J. Hauger	T. Campbell					

- 1.0 **Call to order – Review and approval of agenda / Welcome of School Council** Called to order with a quorum present at 6:10pm. (17/1-1) D. Steyer made motion for agenda acceptance with the moving of 7.1.2. to end of meeting. AIF
- 2.0 **Approval of minutes (December 8, 2016)** (17/1-2) B Kjemhus made motion to accept the minutes as with the change of names to first initial and full last name and the removal of 8.3.1 as it was doubly in the minutes. AIF.
- 3.0 **Business arising from minutes**
 - 3.1 Crisis response manual discussion- check on locking of exterior doors for crisis management. Communicate with library on potential lock down procedures
 - 3.2 Kindergarten Survey-displayed on smartboard. Question for grade 6, Why did you chose to enroll your child in VCS? Will you be continuing to enroll your child in VCS? Why or Why-not?
J. Moutray joined meeting at 6:18pm
- 4.0 **Policy Review (Standing Item)- C201 – Access to Information** (17/1-3) D. Steyer moved to approve Policy C201 Access to Information as presented. AIF.
- 4.0 **Government Relations (Standing Item)– Mileage funding, Provincial PC leadership forum** will be on Friday January 27 at the Pomeroy Inn. J. Kochendorfer will send invitations for Missoula.
- 5.0 **Board Development (Standing Item) – “Differentiated Leadership”** Showed video discussion about video amongst students, parents and directors. D. Steyer commented 'not my circus not my monkeys'
- 6.0 **Administration Reports**
 - 6.1 Chair - verbal (17/1-4) B. Skaksen moved to change meeting dates from March 2nd to February 23 and May 18 to May 10th. AIF. (17/1-5) B. Skaksen moved to move the AGM from March 23 to March 16. AIF.
 - 6.2 Transportation Director - attached and reviewed, buses are continuing to be expensive to repair.
 - 6.3 Secretary Treasurer - attached and reviewed.
 - 6.4 Principal - attached and reviewed First draft of the 2017-2018 calendar was presented.
 - 6.5 Superintendent - attached and reviewed
- 7.0 **Committee Reports**
 - 7.1 Executive Committee (J. Kochendorfer)
 - 7.1.1 Minutes Meeting Jan 16 attached
 - 7.1.2 Superintendent draft review and compensation plan moved to end of meeting
 - 7.2 Program Committee (J. Hauger) bursary information (17/1-6) B. Kjemhus moved to have the program committee look in to gaming and the bursary. AIF.
 - 7.3 Human Resources Committee (T. Campbell)
 - 7.3.1 PAC I401, I801, G202, G203, A401, H102 (17/1-7) B. Skaksen moved to approve the amendments as presented for policy A401 Student Selection Criteria. AIF.
(17/1-8) N. Westad moved to approve Policy H102 Second Language as amended. AIF.
(17/1-9) B. Kjemhus moved to approve Policy I-401 Student Records as amended. AIF.
(17/1-10) D. Steyer moved to approve Policy I -801 Administration of Medical Treatment/Medication to Students as presented. AIF.
G 202 and G203 are tabled to a later date.
 - 7.4 Finance Committee (B. Kjemhus)
 - 7.4.1 Discussions regarding Facility Maintenance and Repair discussions with custodian are ongoing.
 - 7.5 Governance Committee (D. Steyer)

- 7.5.1 Nominating Committee requires a updated parent list for committee
- 7.6 Fund Development Committee (B. Skaksen) verbal report looking into a raffle options. (17/1-11) B. Skaksen moved to operate a raffle for fundraising with the First Prize being \$2000, Second Prize being \$500 and the Third prize will be a gift certificate for the Mercantile , the cost will be \$10 per tickets and there will be 1000 tickets will be printed and draw date will be July 1, 2017. AIF.
- 7.6.1 User group by donation request (Attached) This was a document that was worked on with the Valhalla Heritage Society. (17/1-12) D. Steyer moved to accept the Community Donation Letter from the board with B. Skaksen as the information contact person and the User Group list document. AIF.
- 7.7 Strategic Planning Committee (N. Westad)
- 7.7.1 Minutes Meeting Jan 18
- 7.7.2 Draft Charter Update (attached) (17/1-13) N. Westad moved to approve the Charter Update document as presented for further feedback. AIF.
- 7.8 Reports from Partner Organization
- 7.8.1 VHS (B. Skaksen) NTR
- 7.8.2 VCS School Council (J. Hauger) N. Westad reported about T-shirt purchases, as well as the purchase of a water bottle filling station at the water fountain.
- 7.8.2.1 Grievance committee Carrie Potvin and Barb Lind volunteered for the parent rolls on the Grievance committee.
- 7.8.3 TAAPCS (J. Kochendorfer)
- 7.8.3.1 Meetings Jan 20/21 / Bylaws and organizational chart. J. Picard explained the TAAPCS Organizational Chart. 2017 TAAPCS conference will be hosted by Aurora in Edmonton in October.
- 7.8.3.2 May 12/13 in Valhalla has been allocated to the Executive Committee.
- 8.0 Old Business**
- 8.1 Christmas Party (17/1-14) D. Steyer moved to postpone our staff appreciation party till spring. AIF.
- 8.2 Annual Board/ Committee Work Plan went over work plan and explained to guests. (17/1-15) B. Kjemhus moved to approve plan with the addition of the bursary information. AIF
- 9.0 New Business**
- 9.1 AGM March 16 7 PM - Committee reports due Feb 23
- 9.2 Potential video "Screenagers" would this be a good addition to our AGM J. Picard will look into more information on cost and age suggestions and will bring back to next meeting.
- In-Camera Meeting: Superintendent Evaluation/Teacher Ratios/Programming/ Survey questions(17/1-16) N. Westad moved to go in camera at 9:53 p.m. AIF (17/1-17) D. Steyer moved to rise and report at 9:40 p.m. AIF
- 10.0 Evaluation of meeting – Written (attached)**
- 11.0 Adjournment (17/1-18) D. Steyer moved to adjourn at 9:41pm. AIF.**

A handwritten signature in black ink, appearing to be 'D. Steyer', is written across the bottom of the page. The signature is fluid and cursive, with a long horizontal stroke extending to the right.