



Valhalla
Community School

Valhalla School Foundation CHARTER BOARD MEETING

June 12, 2017

6:00 to 9:00 PM

Meeting Location: Valhalla Viking Centre

Regular Board Meeting Minutes

In attendance: B. Skaksen D. Andrew N. Westad P. Gibson D. Steyer

K. Rosvold S. Mumert J. Moutray J. Picard(via Skype)

Regrets: T. Campbell One Vacant position

Guest: H. Moutray

- 1.0 **Call to order – Review and approval of agenda** N. Westad called the meeting to order at with quorum present at 6:10 . (17/6-1) B. Skaksen moved to approve the agenda as presented with the addition of Policies B501 and D801 AIF.
- 2.0 **Approval of minutes / May 10, 2017:** (17/6-2) D. Steyer moved to approve the minutes as presented with spelling corrections. AIF.
- 3.0 **Business arising from minutes invoices from custodian will be paid by us and then those necessary**
- 4.0 **Policy Review (Standing Item)**
 - G-202: Personnel Policy: Non Teaching School Based Staff, (17/6-3)** B. Skaksen moved to update Policy G-202: Personnel Policy: Non Teaching School Based Staff, reflect current minimum wage and to add the dollar sign to show consistence in Appendix B, D. Steyer seconded. AIF.
 - G-203:Personnel Policy: Bus Drivers (17/6-4)** P. Gibson moved to update Policy G203: Personnel Policy: Bus Drivers to reflect current minimum wage and practices in Appendix B. D. Steyer seconded. AIF.
 - D-801 Freedom of Information and Protection of Privacy-** N. Westad explained the policy to new members.
 - B-501 Grievance Committee-** N. Westad explained the policy to new members discussion about the proper way to deal with grievances and who they should talk to.
- 5.0 **Government Relations (Standing Item)** Charter schools are exempt from Bill 1 but are still required to do the reporting.
- 6.0 **Board Development (Standing Item) -** P. Gibson NTR at this time.
- 7.0 **Administration Reports**
 - 7.1 Chair N. Westad gave a verbal report she has been forwarding lots and lots of emails.
 - 7.2 Transportation Director: attached and explained. J. Moutray and P. Gibson presented a bus replacement plan (17/6-5) **B. Skaksen moved to dispose of a bus and look into replacing with a 24 passenger bus with maximum difference cost of \$7000. P. Gibson seconded. AIF.**
 - 7.3 Secretary Treasurer: attached and explained.
 - 7.4 Principal: attached and explained.
 - 7.5 Superintendent : attached and explained. J. Picard also included a yearend report. Charter renewal is well under way, much to be done in the fall.
- 8.0 **Committee Reports**
 - 8.1 Executive Committee (N. Westad) NTR
 - 8.2 Program Committee (D. Steyer) NTR
 - 8.3 Human Resources Committee (T. Campbell) NTR
 - 8.4 Governance Committee (P. Gibson) P. Gibson read his report and submitted it to Sec-Treas.
 - 8.4.1 Nominating Committee
 - 8.4.1.1 Recruiting D. Steyer and P. Gibson are searching for recruits
 - 8.5 Fund Development Committee (B. Skaksen): B. Skaksen read her report and submitted it. (17/6-6)D. Steyer moved to reimburse B. Skaksen for the bills for the Country Blend concert \$771.07. P. Gibson seconded AIF.
 - 8.5.1 Raffle how are tickets selling? Do we need a time extension?

8.6 Strategic Planning Committee (P. Gibson)

8.6.1 Update P. Gibson read his report and submitted it.

8.7 Finance Committee (B. Skaksen)

8.7.1 2017-2018 Budget: budget was presented and explained. (17/6-7) P. Gibson moved to approve the 2017-2018 Spring budget as presented, D. Andrew seconded. AIF.

8.8 Reports from Partner Organizations

8.8.1 VHS (B. Skaksen) B. Skaksen explained what was all discussed at the VHS meeting, and it has been suggested that we pay all bills and if issues come up then we ask the question of who should pay. They are also wanting to know what the cost of sponsoring a bus. (17/6-8) D. Steyer moved offer \$10,000, corporate partnership to local business and organizations. D. Andrew seconded. AIF.

8.8.2 VCS School Council (D. Andrew) NTR

8.8.3 TAAPCS (N. Westad)

motion to pay bills(17/6-9) P. Gibson moved to pay B. Skaksen's expenses of \$714.43 for the TAAPCS meetings, D. Steyer seconded. AIF. There were many compliments about the TAAPCS meetings held at the Valhalla Community School.

9.0 Old Business

10.0 New Business

10.1 Accountability Report- attached and explained.

10.2 P. Gibson explained that Hailey Moutray won both the Leadership and Academic Scholarship from the VHS. P. Gibson explained the roll of director to H. Moutray with hopes that she may wish to join the board.

10.3 Next Meeting September 18, 2017 at 6pm

12.0 Evaluation of meeting very productive meeting, went well

13.0 Adjournment: (17/6-10) B. Skaksen moved to adjourn at 8:54. AIF

