

H. Curriculum and Instruction
Policy H-201: School Year and Calendar
Policy

The Charter Board believes a school calendar should be designed to reflect the best educational interests of students and the organizational and learning needs of staff.

The Superintendent and Principal are jointly responsible for the administration of this policy.

Guidelines

1. The Charter Board expects the Principal to recommend an annual school calendar for the subsequent school year by April 30th of each year for approval by the Charter Board before May 31st.
2. Prior to recommending a school calendar to the Charter Board, the Principal is expected to consult with staff and parents for input and feedback. Consideration should also be given to the calendars of neighbouring school jurisdictions.
3. Each school calendar shall provide for the following:
 - a. the minimum number of instructional hours prescribed by Alberta Education shall be met or exceeded;
 - b. the number of instructional days for teachers shall not exceed 200;
 - c. teachers shall be granted one day in lieu in each reporting period during which evening parent-teacher or similar interviews are scheduled;
 - d. five organizational days shall be scheduled with at least three of these scheduled for teacher's professional development purposes; and
 - e. any other conditions specified by legislation must be satisfied, including the scheduling of two teaching days on which a teacher's convention is held.
4. The Superintendent shall give notice to the Minister in accordance with the School Act.
5. The Principal shall provide parents and staff with a copy of the next year's school calendar following Charter Board approval.

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Legal Reference: The School Act (s. 39, 56 and 97)
Alberta Education Policy (P G-365, G-367, H-120)