

## **I. Students**

### **Policy I-401: Student Records**

#### **Background**

The School Act requires the Board to establish and maintain a record for each student enrolled in their schools. The legislation relative to the Freedom of Information and Privacy Act will be respected and adhered to.

#### **Policy**

Valhalla Community School will maintain a file for each student attending VCS. VCS will comply with provincial legislation and regulations when completing and handling a student's file.

<i>Approved:</i>	<i>December 15, 2011</i>
<i>Revisions:</i>	<i>January 26, 2017</i>
<i>Due for Revision:</i>	<i>January 2022</i>
<i>Legal Reference:</i>	<i>Student Record Alberta Regulation 225/2006</i> <i>The School Act [s. 23, 5(1), 18(2)-4]</i> <i>Canadian Charter of Rights and Freedoms (s. 23)</i> <i>Alberta Education Policy (3.2.7)</i>