



# Valhalla School Foundation CHARTER BOARD MEETING

October 16, 2017

6:00 to 9:00 PM

Meeting Location: Valhalla Viking Centre

## Regular Board Meeting Minutes

In attendance: N. Westad, Board Chair, B. Skaksen, P. Gibson, D. Steyer,  
L. Brown, J. Picard, Superintendent, S. Mumert, Principal,  
A. Odd, Secretary Treasurer, J. Moutray, Director of Transportation

- 1.0 Review and approval of agenda N. Westad called the meeting to order with quorum present at 6:07pm. (17/10-1) P. Gibson moved to approve the agenda as presented with the addition 10.1 In Camera in New Business.
- 2.0 Approval of Minutes / September 18, 2017 (17/10-2) B. Skaksen moved to approve the minutes as presented. AIF.
- 3.0 Business Arising From Minutes - NTR.
- 4.0 Policy Review H101 Locally Developed Courses / H102 Second Language Instruction/ H103 Off - Campus Education.  
(17/10-3) D. Steyer moved to approve Policy H101 Locally Developed Courses as presented, P. Gibson seconded. AIF.  
(17/10-4) B. Skaksen moved to approve Policy H102 Second Language Instruction as presented. D. Steyer seconded. AIF.  
(17/10-5) P. Gibson moved to approve Policy H103 Off - Campus Education as presented. D. Steyer seconded. AIF.
- 5.0 Government Relations (Standing Item) N. Westad received a letter from minister's office with staff changes and forwarded it to J. Picard.
- 6.0 Board Development - Nothing to report.
- 7.0 Administration Reports
  - 7.1 Chair - attached and explained.
  - 7.2 Transportation Director - attached and explained.
  - 7.3 Secretary Treasurer -NTR
  - 7.4 Principal- attached and explained.
  - 7.5 Superintendent - attached and explained.

8.0 Committee Reports

8.1 Executive Committee(N. Westad) NTR.

8.2 Program Committee (D. Steyer) NTR.

8.3 Human Resource Committee NTR.

8.4 Governance Committee (P. Gibson)

8.4.1 Nominating Committee

8.4.1.1 Recruiting (P. Gibson) - D. Andrew resigned. Still recruiting.

8.5 Fund Development Committee (B. Skaksen)- NTR.

8.6 Strategic Planning Committee (P. Gibson) - NTR.

8.6.1 Charter Renewal Application - attached and reviewed.

8.6.2 New Charter attached and explained.

Tabled Bylaws to next meeting.

8.7 Finance Committee (B. Skaksen)

8.7.1 Tabled Fall Updated Budget to next meeting.

8.8 Reports From Partner Organizations

8.8.1 VHS (B. Skaksen) Possible sponsorship for Transportation.

8.8.2 VCS School Council- NTR.

8.8.3 TAAPCS (N. Westad) - Will be attending meeting October 26, 2017.

9.0 Old Business. None brought forward.

10.0 New Business

10.1 Signing Authority

(17/10-6) D. Steyer moved to remove K. Rosvold from signing authority on the ATB Business Bank Account, and add A. Odd as the Secretary Treasurer and grant her signing authority on this account.

B. Skaksen seconded. AIF

(17/10-7) D. Steyer moved to remove K. Rosvold from signing authority on the Royal Bank Account, and add A. Odd as the Secretary Treasurer and grant her signing authority on this account. B. Skaksen seconded. AIF

(17/10-8) D. Steyer moved to remove K. Rosvold from signing authority on the ATB Casino Account, and add A. Odd as the Secretary Treasurer and grant her signing authority on this account. B. Skaksen seconded. AIF

10.2 In Camera

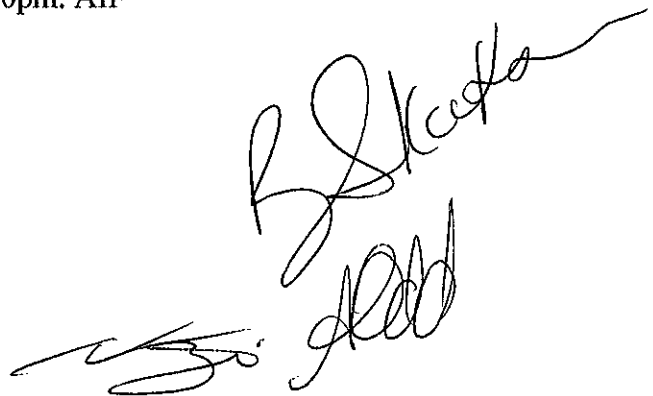
(17/10-9) D. Steyer moved to go in camera at 8:20pm. AIF

(17/10-10) P. Gibson moved to come out of camera at 8:50pm. AIF

11.0 Evaluation of Meeting Good progress on key issues.

12.0 Adjournment

(17/10-11)D. Steyer moved to adjourn at 9:03pm. AIF.

Handwritten signatures of B. Skaksen and A. Odd. The signature of B. Skaksen is at the top, and the signature of A. Odd is below it.