



June 19, 2014

MINUTES

VALHALLA SCHOOL FOUNDATION REGULAR BOARD MEETING

In attendance:

J. Picard J. Kochendorfer B. Kjemhus S. Mumert K. Rosvold
J. White T. Campbell M. Modrall J. Moutray

1.0 CALL TO ORDER – REVIEW AND APPROVAL OF AGENDA Called to order with a quorum present at 6:03 pm.

(14/06-1) B. Kjemhus made motion for agenda acceptance with the addition of 8.2 new meeting date. AIF Carried

2.0 APPROVAL OF MINUTES (14/06-2) J. White made motion to approve minutes as amended. AIF Carried

3.0 BUSINESS ARISING FROM MINUTES: None

4.0 BOARD DEVELOPMENT: Video & Discussion: Discussion of division of roles between Board and Administrator. Discussed potential conflict between board and executive, and the need for a ‘last resort’ communication policy. Pages were passed around and will be added to Directors binders. (Attached)

5.0 REPORTS

5.1 Chair: was in on a conference call with J. Picard and M. Ediger (Alberta Ed – Facilities.) There is to be a change in IMR (Infrastructure Maintenance & Renewal) funding. Alberta Ed is looking into not funding leases but will help with maintenance and renewal of owned buildings.

5.2 Transportation Director: attached.

5.3 Secretary Treasurer: attached. (14/06-03) M. Modrall moved to delegate the authority to choose which financial institution to go with for the financing of the buses within budget restrictions to the Transportation Director and Secretary Treasurer. AIF. Carried

(14/06-04) T. Campbell moved to have our signing authority set to Board Chair - Jolene Kochendorfer, Board Vice-Chair – Brenda Kjemhus, Board Treasurer – Jennifer White, and Secretary Treasurer – Karen Rosvold. AIF. Carried.

5.4 Principal: attached.

5.5 Superintendent: attached.

6.0 COMMITTEE REPORTS

6.1 Executive Committee:

6.1.1 Superintendent Contract (In-camera) (14/06-05) B. Kjemhus moved to go in camera at 8:05pm. AIF Carried. (14/06-06) J. White moved to come out of camera at 8:45pm.

(14/06-07) M. Modrall moved to accept the 1 year Superintendents reduced contract (44 days) with assessment in 6 months. AIF. Carried.

6.2 Finance Committee: Nothing to Report

6.3 Human Resources Committee: Nothing to Report.

6.4 Program Committee: Nothing to Report.

6.5 Governance Committee:

6.5.1 Policy updates (attached)

(14/06-08) B. Kjemhus moved to approve policy B-202 as presented. AIF. Carried.

(14/06-09) J. White moved to approve policy B-201 as amended. AIF. Carried.

6.5.2 Conflict of Interest and Oath of Office drafts. (Attached)

(14/06-10) T. Campbell moved to add the Director Oath of Office and Confidentiality Agreement as Appendices of the Policy and Procedures Manual. AIF. Carried

(14/06-11) J. White moved to add the Conflict of Interest Disclosure Statement as Appendices of the Policy and Procedures Manual, and to have signed yearly. AIF. Carried.

A 'Conflict of Interest' bylaw sample was handed out and directors were asked to review and return with feedback at the next meeting.

6.6 Fund Development Committee: Nothing to Report

6.7 Reports from Partner Organizations

6.7.1 VHS: Nothing to Report

6.7.2 VCS School Council: everyone is busy with year-end wind ups.

- 6.7.3 Playground Committee: Still looking for volunteers. July 17-19
- 6.7.4 TAAPCS: Nothing to Report

7.0 OLD BUSINESS

7.1 Committee and Representatives after discussion, (14/06-12) B. Kjemhus moved that M. Modrall fill the position of Fund Development Chair and join the Finance Committee, and T. Campbell become our Valhalla Heritage Society representative. AIF. Carried.

7.2 15 year Charter Renewal Application Update: Nothing to Report

8.0 NEW BUSINESS

8.1 Teacher Contracts (14/06-13) B. Kjemhus moved to go In-Camera at 9:05 pm. AIF. Carried. (14/06-14) B. Kjemhus moved to come out of camera at 9:15 pm. (14/06-15) B. Kjemhus moved to accept contracts as suggested. AIF. Carried.

9.0 EVALUATION OF MEETING: Good

10.0 ADJOURNMENT: (14/06-16) T. Campbell made motion to adjourn at 9:23 pm.

Next meeting is September 11, 2014 6:00 pm

J. Kochendorfer – Chair

K. Rosvold Secretary-Treasurer