

I. Students

Policy I-201: Student Evaluation

Policy

The Charter Board shall provide for the evaluation and reporting of students' progress and performance as an important and integral part of the instructional process. Student evaluation and reporting practices shall be consistent with the Charter and provincial legislation and policy. The teachers and administrators shall work with Alberta Education to administer provincial achievements examinations.

Guidelines

Student Evaluation

1. The Purpose of student evaluation procedures is to provide students, parents, teachers, administrators and Alberta Education information about student progress and achievement and preparedness for future studies.
2. The Principal shall develop specific procedures for the evaluation and reporting in accordance with the Charter and Alberta Education policy.
3. The development and implementation of evaluation procedures is to be based on consultation between the Principal, the Superintendent and appropriate stake holders.
4. Information regarding student evaluation policies and practices shall be communicated regularly to the stake holders.

Records and Testing Programs

1. The school is required to maintain accurate records pertaining to student evaluation.
2. The school is required to ensure that information concerning the evaluation of students is kept confidential and is released only to those who are entitled to receive it in accordance with legislation and Charter Board policy.
3. The school is required to administer tests as required by Alberta Education and the Charter Board.

Progress Reports

1. The school is required to maintain open communication with students and parents regarding student progress.
2. The Principal in consultation with appropriate stake holders shall establish the format of the school's reporting procedures, and a reporting schedule.
 - a. The Superintendent and Principal shall develop procedures to handle appeals of student evaluations.

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Revisions: September 30, 2013
Due for Revision: September 2018
Legal References: The School Act (s. 18, 20, 23, 78)
Student Evaluation Regulation
Freedom of Information and Protection of Privacy Act
Alberta Learning Policies (2.1.2 & 2.1.3)