



# Valhalla School Foundation CHARTER BOARD ANNUAL GENERAL MEETING MINUTES

March 15, 2018

Meeting Location: Valhalla Viking Centre

Attendance on attached sign in sheet.

- 1.0 **Call to order – Review and approval of agenda** - Meeting called to order 6:18pm at the Valhalla Viking room by N. Westad with a quorum present. T. Fricke moved to approve the Agenda with the amendment of 6.2.1, add the names of B. Skaksen and T. Fricke as candidates. AIF.
- 2.0 **Approval of minutes (March 16, 2017)** - D. Mumert moved to approve the minutes of the March 16, 2017 AGM as presented, AIF.
- 3.0 **Business arising from minutes** - No business arising from the minutes.
- 4.0 **Reports**
  - 4.1 **Committee Annual Reports**
    - 4.1.1 **Executive** – Charter School Association will produce a video to promote Charter Schools. Thank you to all VSF board members for providing input.
    - 4.1.2 **Program** - Moving forward with school wide assessments and no longer using CTBS.
    - 4.1.3 **Human Resources** – Discussed roles and responsibilities of the committee.
    - 4.1.4 **Finance** – Review of financial statements.
    - 4.1.5 **Governance** – Discussion about recruitment of new board members.
    - 4.1.6 **Fund development** – Focus on transportation for the next year. Honorable mention to the Valhalla Heritage Society for all of their support.
    - 4.1.7 **Strategic Planning** – Focus has been the Charter Renewal.
  - 4.2 **Secretary/Treasurer**
    - 4.2.1 Presentation of Audited Financial Statement distributed and explained
    - 4.2.2 Approval of Auditors – McNabb Lucuk LLP S. Miller moved to retain McNabb Lucuk LLP as auditors for the Valhalla School Foundation for the school year ending August 31, 2018, Seconded by P. Gibson. AIF.
- 5.0 **Old Business** Nothing at this time
- 6.0 **New Business**
  - 6.1 **School Council**- S. Miller explained what has been going on with the Parent Council including the installation of the new audio System and Screen. They have continued the healthy snack program and started a fruit program.
  - 6.2 **Election of Directors**
    - 6.2.1 **Governance Committee**

P. Gibson nominated Tamara Fricke as candidate for the term ending in March 2020.  
P. Gibson nominated Brandie Skaksen as candidate for the term ending in March 2021.

S. Miller moved to accept the recommendation to nominate T. Fricke as a board member for the two year term ending March 2020 to fill the expired term of D. Andrew. D. Steyer seconded. AIF.

J. Trodd moved to accept the recommendation to nominate B. Skaksen as a board member for the three year term ending March 2021. K. Strand seconded. AIF.

**6.3 General members for committees:**

**6.3.1 Program committee** – 2 member for BRHS bursary selection.

**6.3.2 Human Resources** – 2 members for Policy Advisory Committee.

**6.3.3 Governance Committee** – 1 member for Governance Committee and up to 3 members for the Nominating Committee.

**6.3.4 Fund Development committee** – looking for interested members.

**6.3.5 Strategic Planning Committee** – looking for interested members.

**7.0 Questions and Answer Section**

Discussion about transportation winter weather policy.

**8.0 Adjournment** Motion by D. Steyer at 7:19pm.