



Valhalla School Foundation CHARTER BOARD MEETING

January 15, 2018

6:00 pm to 9 pm

Meeting Location: Valhalla Viking Centre

Regular Board Meeting Minutes

In Attendance: N. Westad, Board Chair, B. Skaksen, P. Gibson, T. Fricke, J. Picard,
Superintendent (via Skype), S. Mumert, Principal.

Regrets: D. Mumert, L. Brown, A. Odd, Secretary-Treasurer, J. Moutray, Transportation
Director.

- 1.0 Review and approval of agenda. N. Westad called the meeting to order with quorum present at 6:15 pm.
(18/01-01) B. Skaksen moved to approve agenda as presented. AIF.
- 2.0 Approval of Minutes / November 6, 2017.
(18/01-02) B. Skaksen moved to approve the November 27, 2017 minutes. AIF.
- 3.0 Business Arising from Minutes - None.
- 4.0 Policy Review - Review of Policy H104 English As a Second Language.
(18/01-03) P. Gibson moved to approve Policy H104 English As a Second Language. AIF.
Policies H201 and H202 will be reviewed at the February meeting.
- 5.0 Government Relations – (N. Westad) - Nothing to report.
- 6.0 Board Development - Nothing to Report. See Strategic Planning report below.
- 7.0 Administration Reports
 - 7.1 Chair – Preparing superintendent evaluation and TAAPCS duties.
 - 7.2 Transportation Director – Verbal report by P. Gibson.
 - 7.3 Secretary Treasurer – See Finance Committee report below.
 - 7.4 Principal- Update on staff and activities.
 - 7.5 Superintendent – Charter application status, budget and AERR.
- 8.0 Committee Reports
 - 8.1 Executive Committee (N. Westad) – Discussion regarding proposed telephone meetings with executive on January 24th and January 29th, 1 pm.
 - 8.2 Program Committee (D. Mumert) - NTR.
 - 8.3 Human Resource Committee - (L. Brown) - NTR.
 - 8.3.1 Policy Committee
 - 8.3.1.1 Policy H104 Already reviewed above.
 - 8.3.1.2. Bylaws Update/Special Resolution
 - 8.4 Governance Committee (P. Gibson) - NTR.
 - 8.4.1.1 Nominating Committee - (P. Gibson) - NTR.
 - 8.4.1.2 Recruiting (P. Gibson) – Two Community members are needed to stand as board trustees for the AGM in March.



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- 8.5 Fund Development Committee (B. Skaksen) – Swan City Rotary Club of Grande Prairie awarded VSF \$750. Our thanks to this worthy organization.
- 8.6 Strategic Planning Committee (P. Gibson) – A board retreat is planned for April 2018 at a location within the county.
- 8.7 Finance Committee (B. Skaksen) – 2017-18 budget discussion.
- 8.8 Reports from Partner Organizations
- 8.8.1 VHS (B. Skaksen) - NTR
 - 8.8.2 VCS School Council (L. Brown) - NTR
 - 8.8.3 TAAPCS (N. Westad) – discussed roll out of new whiteboard video and fee structure.
- 9.0 Old Business – None
- 10.0 New Business - None
- 11.0 Evaluation of Meeting: Only enough directors present to make a quorum, but all necessary business completed.
- 12.0 Adjournment
(18/01-04) P. Gibson moved to adjourn at 7:41 pm.

Approved

