



November 28, 2011

# MINUTES

## VALHALLA SCHOOL FOUNDATION REGULAR BOARD MEETING

Valhalla School Foundation 9:00 Am to Noon

In attendance:

J. Kochendorfer	R. Battochio	J. Moutray	B. Kjemhus	A. Harpe
T. Fehr	D. Kochendorfer	S. Mumert	D. Nordhagen	M. Westad

~~B. Kjemhus~~

Meeting called to order 9:10 am at the Valhalla School Foundation board room by J. Kochendorfer with a quorum present.

❖ -Motion to approve the Agenda by J. Moutray with addition of item to Sec/Tres report. AIF Carried

-Motion by J. Moutray to approve October 24, 2011 Regular Board Minutes, with change AIF. Carried.

### Business Arising From Minutes

3.1 Review of Draft 3 Year education Plan and AERR. R. Battochio reviews small changes by Jan Ruhl from Alberta Education.

Discussion of 3 year AERR performance measures and future plans for Valhalla School Foundation. Worked on final edits to prepare AERR for submission to Alberta Education.

Motion made by A. Harpe to pass the AERR. AIF Carried.

Notice of motion to rescind Motions from October 26, 2011:

*Ski Hill Committee*

*D.Nordhagen motioned to create a ski hill committee which will be an ad hoc committee of VSF with the authority to manage all proceeds and disbursements. AIF Carried*

*B.Kjemhus motioned to have the creation of a bank account and signing authority given to A. Odd-Chair, L. Gerow-Secretary, D. Bue-Treasurer. AIF Carried*

**New Business**

4.1 Policy Review- VSF Board members presented with potential New Policies, the Human Resources Committee will take the policies review the ones identified as urgent, and work on them, and the others that are not so pressing, will be reviewed as time permits. Secretary Treasurer to send electronically a copy of all new policies to Human Resources Committee with prioritized list. HR Committee to return with identified priority policies at December 2011 VSF Board meeting.

4.2 Discussion regarding VSF Board Members self evaluation. Forms to be sent out to all Board members to review independently and self evaluate.

4.3 Discussion around engaging stakeholders in our organization.

\*School Sponsored activities

\*Possible Parent Grade Representatives on Parent Council

\*Possible coordination of volunteers in school and community.

\*Review the criminal record check, and child welfare check from VCS Parent Handbook

\*Review modification of Parent Teacher interviews to get parents more engaged.

4.4 Christmas Party Plan-December 15, 2011 at the school

\*\*T. Fehr motions that the VSF Board Christmas Party to be at the school from 6 to 9 pm, for an evening of Christmas tunes and volleyball. AIF. Carried.

T. Fehr has volunteered to arrange for finger food for the evening.

#### 4.5 Opportunities and Challenges of Valhalla's Growing Enrollment

##### **Opportunities**

\*Increased Funding

\*Better sports teams, with increased student population

\*The addition of the Viking Centre, and modular coming.

\*Continuing to develop a good reputation, in the community as a very good school.

\*Increased economic development in the area as a spinoff of growth of school.

\*www.gordonneufeld.com – This is one resource that we could access to help with Engagement of parents, and also address student social interactions in school.

##### **Challenges**

\*There is a change in tone, you may not always know all children and parents in the school. We serve a series of communities, both geographic, and demographic.

\*Economic Challenges in serving such a diversified population i.e.

*Transportation* - Very Long routes, funding does not meet need.

*Special Education Services*-As a smaller school, it is challenging to meet the needs of children who do not code, but still need a little help.

##### ❖ **Reports**

5.1 Chairpersons Report- See attached

Motion to reimburse J. Kochendorfer 338.36, for, expenses, made by B. Kjemhus to go to TAAPACS. AIF. Carried.

5.2 Superintendent Report- See attached

5.3 Transportation Report-See attached

5.4 Principals Report- See attached

5.5 Secretary Treasurers Report-

Motion made by A. Harpe for 2011/2012 Budget update to be passed. AIF. Carried.

Motion made by A. Harpe motion to pass the VSF Audited Financial Statement for 2010-2011. AIF Passed.

Investigate other options, for doing year end. We will approach MNP for a quote for to provide oversight of monthly transactions, and also to prepare the March GRA, and the AFS.

Secretary Treasurer to get all information and report back to VSF Board at the December 2011 meeting.

Motion made by T. Fehr retro actively cover the cost of smart board (approx \$6000.00) purchased by the school in September 2011 with VSF Casino and Saving Funds. AIF Carried.

Motion by D. Nordhagen to reimburse R. Harpe's expenses incurred for the modular construction, out of operations, to be reimbursed when Alberta Ed releases construction money. AIF. Carried.

B. Kjemhus motioned to adjourn the meeting at 12:15 pm. AIF Carried

(original signed)

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J. Kochendorfer-Chair

(original signed)

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Mary Ann Westad Secretary - Treasurer