



Sept 11, 2014

MINUTES

VALHALLA SCHOOL FOUNDATION REGULAR BOARD MEETING

In attendance:

J. Picard (by Skype) J. Kochendorfer B. Kjemhus S. Mumert K. Rosvold
D. Steyer M. Gerow J. Moutray J. White T. Campbell M. Modrall

1.0 CALL TO ORDER – REVIEW AND APPROVAL OF AGENDA Called to order with a quorum present at 6:02 pm.

(14/09-1) B. Kjemhus made motion for agenda acceptance with the amendment that 6.5.1 becomes 4.2.1 and 8.2 becomes 7.1.1. AIF Carried

2.0 APPROVAL OF MINUTES (June 19, 2014) (14/09-2) M. Gerow **made** motion to approve minutes. AIF

3.0 BUSINESS ARISING FROM MINUTES:

3.1 Conflict of Interest by law to be tabled to Oct meeting.

4.0 BOARD DEVELOPMENT:

4.2.1 Board binders were handed out. J. Kochendorfer explained binder layout and oriented directors to use of binders. Discussed sample of board operations calendar, there were no questions or concerns. To look into a digital copy of our pamphlets and who has authorization to alter them.

5.0 REPORTS

5.1 Chair: J. Kochendorfer gave an oral chair report.

5.2 Transportation Director: J. Moutray circulated audit report and his transportation report is attached. J. Kochendorfer requested route maps for the next meeting.

5.3 Secretary Treasurer: K. Rosvold explained financial report as circulated. (14/09-3) B. Kjemhus moved to increase the ATB overdraft coverage back up to \$100,000 as it was previously, T. Campbell seconded. AIF. (14/09-4) D. Steyer moved to approve the updated direct payment schedule. M. Gerow seconded. AIF. K. Rosvold to look into procedure for over budget necessary items.

5.4 Principal: as attached.

5.5 Superintendent: as attached.

6.0 COMMITTEE REPORTS

6.1 Executive Committee: nothing to report.

6.2 Finance Committee

6.2.1 Transportation Audit Review: J. White reported on the Sept 2, 2014 Finance committee meeting concerning Transportation audit.

6.3 Human Resources Committee: D. Steyer reported that no policies had been reviewed but devised an ongoing plan for policy review. (14/09-5) J. White moved that we adopt the review plan as presented, M. Modrall seconded. AIF.

6.4 Program Committee: nothing to report.

6.5 Governance Committee: (14/09-6) D. Steyer moved to go in camera at 7:31 pm. AIF. (14/09-7) B. Kjemhus moved to come out of camera at 7:49 pm. Discussion regarding change in status of director whose child is no longer attending. In keeping with the spring 2013 proposed bylaws amendment defining membership, J. White will sign a Declaration of Understanding to become a community member of the VSF and will carry on as director for the remainder of her term. Governance Committee will develop Declaration of Understanding for the October meeting.

J. Moutray left meeting at 7:50pm.

6.6 Fund Development Committee:

6.6.1 Cook book: J. White explained that the EnCana grant that was applied for was denied. That we are also still looking for sponsors and recipes.

6.6.2 Fundraiser: M. Modrall brought forward 3 options for potential fundraisers, discussion followed on merits of all three. (14/09-8) T. Campbell moved that we tentatively book Madhatters for February 12, 2015 for a fundraiser. B. Kjemhus seconded. AIF.

6.7 Reports from Partner Organizations

6.7.1 VHS: T. Campbell submitted a verbal report on the VHS

6.7.2 VCS School Council There will be a meeting after the meet the teacher dinner.

6.7.3 Playground Committee Some items still to come and still finishing up paperwork for playground. Playground grand opening will be Sept 21.

J. White left meeting at 8:19pm

6.7.4 TAAPCS Next meeting in October in Calgary. J. Kochendorfer will attend.

7.0 OLD BUSINESS

7.1 Charter Renewal

7.1.1 Bylaws (14/09-9) B. Kjemhus moved that we accept amendment Article 2: Membership and Article 3: Board of Directors as presented in principal, with the understanding that they will be forwarded on the Minister with the Charter Renewal. M. Modrall seconded. AIF.

8.0 NEW BUSINESS

8.1 Board Calendar

8.1.1 Meeting Dates (14/09-10) D. Steyer moved to accept the years regular meeting dates as follows; Oct 30, 2014, Nov 27, 2014, Dec 11, 2014, Jan 20, 2015, Feb 19, 2015, Mar 18, 2015, Apr 23, 2015, May 28, 2015 and June 18, 2015. M. Gerow seconded. AIF. Management/ committee meeting schedule to be tabled to next meeting.

8.1.2 AGM (14/09-11) B. Kjemhus moved to set the Valhalla School Foundation Annual General Meeting for March 26, 2015 at 7pm. D. Steyer seconded. AIF.

8.3 Accountability Pillar/ Annual Educational Report and Plan J. Picard and S. Mumert explained the accountability Pillar. 2 teachers did not submit surveys which meant that teacher data was not included in Pillar.

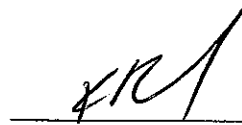
8.4 D. Steyer regretfully submitted her resignation as they are moving. J. Kochendorfer regretfully accepted her resignation.

9.0 EVALUATION OF MEETING: Skype session was very successful.

10.0 ADJOURNMENT: (14/09-12) D. Steyer made motion to adjourn at 9 pm

Next meeting is Oct 30, 2014


J. Kochendorfer – Chair


K. Rosvold Secretary-Treasurer