



October 30, 2013

# MINUTES

## VALHALLA SCHOOL FOUNDATION REGULAR BOARD MEETING

Valhalla School Foundation 6:00 pm to 10:00 pm

In attendance:

J. Picard      J. Kochendorfer      B. Kjemhus      S. Mumert      L. Appleby

J. Moutray      D. Steyer      M. Gerow      J. White      C. Mumert      N. Skaksen

R. Harpe

**1.0 CALL TO ORDER – REVIEW AND APPROVAL OF AGENDA** Called to order .

B. Kjemhus made motion for agenda acceptance with changes of Board Development: to Reading Mastery –C. Mumert and 7.2 Facility Items moved to 4.1. AIF Carried

**2.0 APPROVAL OF MINUTES** (Sept 19, 2013) J. Moutray made motion to approve minutes. AIF

**3.0 BUSINESS ARISING FROM MINUTES:** No business arising from the minutes.

**4.0 BOARD DEVELOPMENT:** Reading Mastery: C. Mumert. Excellent, very informative presentation. Thank you to Mrs. Mumert.

**4.1 Facility Items:** R. Harpe presented a copy of a lease for review by the board. The Valhalla Heritage Society wishes the lease to remain the same as the last term. The board will review the lease and will get back to the VHS in Dec.

### **5.0 REPORTS**

5.1 Chair: A letter was passed around from S. Barclay. She regrettably has had to resign as a director. J. Moutray made a motion for the Governance Committee to recruit for a director to fill

the position as soon as possible. AIF. Carried. J. Kochendorfer attended TAAPS meeting. At the meeting there was discussion on funding of severely coded students and how this should be handled. The survey previously sent to directors to complete will be resent and they were encouraged to complete it. In May the Valhalla Community School will do a spotlight for the TAAPS meeting. B. Kjemhus made a motion to reimburse J. Kochendorfer for expenses incurred for the TAAPS meeting in the amount of \$384.02. AIF. Carried.

R. Harpe and N. Skaksen left the meeting.

5.2 Transportation Director: As attached

5.3 Secretary Treasurer

5.3.2 2012-2013 Financial Audit Approval: Audited Financial Statements completed by Faber LLP, Chartered Accountants, whom were appointed at our AGM on March 15, 2013 as our auditors, were presented. J. Moutray made the motion that the Audited Financial Statements for the year ended August 31, 2013 be approved as presented by Faber LLP, Chartered Accountants, AIF. Carried

5.3.1 Budget (2013-2014) update: The current budget with updates was presented to the board for consideration. It will be reviewed and brought back to the next meeting for approval. The purchase of a new bus was discussed. D. Steyer made a motion to purchase a new 64 passenger Blue Bird bus from Kirkman Bus Sales. M. Gerow Seconded the motion. AIF. Carried.

5.4 Principal: as attached

5.5 Superintendent: as attached.

## **6.0 COMMITTEE REPORTS**

6.1 Executive Committee: Nothing to report

6.2 Finance Committee: J. Moutray attended the Valhalla Heritage Society meeting in Nov. There was discussion about the lease.

6.3 Human Resources Committee:

6.3.1 Approval of Policy Changes: B. Kjemhus made a motion to approve policy changes on the following policies:

- A 101
- A 102
- A 303
- A 401
- B 401
- C101
- C 201
- D 600

- D 701
- G 101
- G 201
- G 203
- G 301
- G 901
- H 101
- H 102
- H 103
- H 104
- H 201
- H 202
- H 401
- I 101
- I 201

AIF. Carried.

Policy F201 and G202 Appendix B will be reviewed at a later date.

6.4 Program Committee: The next Program Committee meeting is Nov 20<sup>th</sup> at 7:00pm at the school.

6.5 Governance Committee: Final list of committee members provided to the group, as well as a list of “Questions for Sound Decision Making”, to be used by directors when considering items.

6.6 Fund Development Committee: Nothing to report

## **7.0 OLD BUSINESS**

7.1 Anti-bullying video: The video was reviewed and after discussion on it, it was agreed that it will not be showed through the school, but parents will be encouraged to review it with their children at home.

## **8.0 NEW BUSINESS**

8.1 Accountability Pillar Report: attached

8.2 Annual Educational Results Report/Annual Education Plan: attached

8.3 Christmas Party: The Christmas party will be on Friday, Dec 13 at 6:00 pm at the school. There will be Junk Gifts brought again this year.

**9.0 EVALUATION OF MEETING**

**10.0 ADJOURNMENT:** J. Moutray made motion to adjourn at 10:00 pm.

*Next meeting is November 21, 2013*

Original Signed

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J. Kochendorfer – Chair

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L. Appleby Secretary-Treasurer