



## **Early Childhood Development Program Instructor – Valhalla Playschool County of Grande Prairie – Family & Community Support Services**

Salary: \$19.97 - \$25.58 per hour  
Schedule: Tuesdays and Thursdays 08:00 – 12:00 noon, plus planning and set-up time  
Closing Date: June 17, 2015 at 4:30 p.m. or until a suitable candidate is found  
Start Date: August 22, 2016

We are looking for a creative and energetic individual with exceptional customer service and leadership skills, who has knowledge of, and experience working with pre-school children.

Responsibilities include, but are not limited to:

- the care and supervision of pre-school children 4 years old;
- planning pre-school recreation, activities and crafts;
- maintaining a clean and safe work/play environment;
- implementing safety standards in child minding;
- leading/assisting in emergency situations;
- organizing field trips for children;
- meeting/discussing children's progress with parents/guardians;
- providing quality customer service to external clients and internal staff.

The ideal candidate will be enthusiastic, patient and have a love of children. You will also possess:

- an Early Childhood Diploma;
- experience working with groups of children;
- experience working with parent boards;
- CPR/First Aid with AED Certificate.
- excellent interpersonal skills with ability to use tact, diplomacy and mature judgment;
- the ability to provide safe and effective child minding/supervision;
- good organizational and communication skills;
- satisfactory Criminal Records and Child Welfare background checks.

Qualified applicants may apply in confidence to:

Human Resources  
County of Grande Prairie No. 1  
10001 – 84 Avenue  
Clairmont, AB T0H 0W0  
Fax: 780-532-9709 (confidential)  
Email: [jobs@countypg.ab.ca](mailto:jobs@countypg.ab.ca)  
Website: [www.countypg.ab.ca](http://www.countypg.ab.ca)

***Applications received for this position may be used to fill subsequent vacancies. We thank all applicants for their time however only those selected for an interview will be contacted.***