

B. Charter Board Governance and Operations
Policy B-602: Governance Committee of the Board
Policy

The governance committee is responsible for board development. It is commissioned by and responsible to the board of directors to assume the primary responsibility for matters pertaining to board of director's recruitment, nominations, orientation, training, and evaluation in accordance with the by-laws of the charter school as well as established policies and practices approved by the board of directors.

Guidelines:

Appointments and Composition

1. Appointments of the chair and members of the governance committee shall be made annually by the Board in accordance with the bylaws.
2. The chair of this committee shall be the past or vice chair of the board of directors.
3. Other members of this committee shall be the board chair who shall serve as an ex-officio member, together with one director annually appointed by the board and, when available, members of the general membership, subject to the conditions stated in the by-laws. It includes the Superintendent, ex officio, in a non-voting capacity.
4. When this committee functions primarily as a ***Nominating Committee***, as below, it will seek to ensure that additional members of the general membership are included, to have a majority of general members if they are available.

Responsibilities

1. Provide orientation of potential and new board directors. Develop an orientation and training plan for new board directors and assist in the planning of an annual board retreat. Provide support, training and continuing education for all board directors.
2. Develop and coordinate an annual evaluation of the board and the directors.
3. Monitor board member attendance.
4. Review bylaws and governance policies and audit compliance with them.
5. Provide regular recognition to board directors.
6. Annually submit objectives as part of the planning and budgeting process.
7. Annually evaluate its work as a committee and the objectives it has committed itself to and report on same to the board of the directors.
8. Report to the board of directors at regular meetings of the board in a manner determined by the board.

Nominating Committee

The Nominating Committee will be the members of the governance Committee along with additional members of the general membership as above.

Nominating Committee Responsibilities

Study the current composition of the board of directors to determine current skills and experience; identify skills and experience needed on the board; seek a diversity of thoughts and opinions in board composition. Develop and recommend to the board criteria for new board recruits that express the priorities in terms of skills, knowledge, contacts and resources sought after by the charter board.

Recruit potential board directors and develop a slate of directors for consideration by the membership at the annual meeting in accordance with selection/election procedures outlined in the by-laws. Review annually the procedures for board recruitment.

Screen prospective candidates for vacant positions on the board, including interviews and references if necessary, and when screening prospective candidates, be vigilant for potential conflicts of interest.

Solicit CEO input to nominations, but retain board control over final decisions.

Approved (B-602): *March 08, 2015*

Revised:

Due for Revision: *January 2020*

Legal Reference: