

B. Charter Board Governance and Operations

Policy B-102: Role of the Charter Board Chair/Co-Chairs

Policy

The role of the Valhalla School Foundation (VSF) Charter Board Chair (or Co-chair) is to:

1. Ensure the integrity of the Charter Board's operations.
2. Ensure that the conduct of the Charter Board is consistent with its own policies, bylaws and those requirements imposed on it by legislation.
3. Chair Charter Board meetings in accordance with the responsibilities and accountabilities outlined in the bylaws and Charter.
4. Ensure that decisions of the Charter Board pertain only to those matters which, according to Charter Board policy, are clearly governance related and will direct matters of an operational nature to administration.
5. Ensure that Charter Board discussions are timely, fair, orderly and thorough, but also efficient, limited to time, and to the point.
6. Ensure that good meeting processes, which support the thoughtful discussion of issues, are observed.
7. Act as official spokesperson for the Charter Board with the media and the public.

Guidelines

1. The Charter Board Chair or Co-Chair will have no authority or responsibility to supervise or direct the work of the Superintendent or staff members.
2. In all matters pertaining to Charter Board business, the Charter Board Chair or Co-Chair will act at the direction of the Charter Board.

Approved (B-102): *December 11, 2014*

Revised:

Due for Revision: *December 2019*

Legal Reference: *The School Act (3.2.65)*