



Oct 30, 2014

MINUTES

VALHALLA SCHOOL FOUNDATION REGULAR BOARD MEETING

In attendance:

J. Picard (by Skype) J. Kochendorfer B. Kjemhus S. Mumert K. Rosvold
M. Gerow J. White Kelli Flint (Teacher speaker) T. Campbell (sends regrets)

1.0 CALL TO ORDER – REVIEW AND APPROVAL OF AGENDA Called to order with a quorum present at 6:09pm. Welcome Kelli.

(14/10-1) Kjemhus made motion for agenda acceptance. AIF Carried

2.0 APPROVAL OF MINUTES (Sept 11/14) (14/10-2) Gerow made motion to approve minutes. AIF

3.0 BUSINESS ARISING FROM MINUTES:

3.1 Conflict of Interest bylaw to be tabled to winter meetings.

4.0

4.1 Kelli Flint spoke about the junior high student council option. Explanation attached.

4.2 BOARD DEVELOPMENT: Financial Statements (pgs. 33-35 in manual). Explanations and discussions on how to read and understand financial statements. For November please read pages 31 & 32 on board self-evaluation and bring something that we are doing right or need to work on.

5.0 REPORTS

5.1 Chair: gave oral report; along with Steve met with Cathy Rasmussen, on Oct 6 accepted Monica Modal's resignation from the board.

5.2 Transportation Director: circulated his report and maps. Attached.

John Moutray left meeting 6:38pm

5.3 Secretary Treasurer: explained the financial reports that were in the board packages. She also explained what was happening in the budget and audit processes.

5.4 Principal: attached.

5.5 Superintendent: attached.

6.0 COMMITTEE REPORTS

6.1 Executive Committee: nothing to report

6.2 Finance Committee: attached.

6.3 Human Resources Committee: (14/10-3) B. Kjemhus moved that Tracy Campbell take over the Human Recourse Chair and Board Secretary positions. AIF

6.4 Program Committee:

6.4.1 AEP/AERR. John and Steve explained the AEP/AERR.

6.4.2 Committee is questioning whether the CTBS testing is the best use of resources at our school but as it is a charter requirement must be looked at with the renewal process. Board requested information be brought to the November meeting explaining what portions of CTBS are proposed for removal and what would be kept, as well as Alberta Ed's view on this decision in light of our charter requirements. Administration will circulate this information for our consideration with the November board package.

6.4.3 Committee is looking into the possibility of bursaries for grade 12 students graduating as this is the first year that Valhalla Charter School Students will be graduating from Beaverlodge. Will bring more information to the next meeting.

Kelli Flint left meeting 7:46 pm

6.5 Governance Committee: committee met including community member Rob Kjemhus.

6.5.1 Declaration of Understanding (attached). (14/10-4) M. Gerow moved to adopt the Declaration of Understanding as presented. AIF.

6.5.2 Vacancies: still looking to fill two board vacancies at least one must be a parent.

6.6 Fund Development Committee:

6.6.1 Cookbook: Cookbook has been submitted with a cost of \$ 2646 but with current sales and ads we only need to sell 36 more books to start seeing a profit. (14/10-5) J. White move to cover costs of cookbooks as required. AIF.

6.6.2 Event: We decided to continue on with our event at Madhatters on February 12, 2015 as our major fundraiser. More details to follow.

6.6.3 (14/10-6) B. Kjemhus moved that Jenn White be the Fund Development Chair. AIF.

6.7 Partner Organizations

6.7.1 VHS. Tracy reported back that there is still \$ 120,000 outstanding on the loan.

6.7.2 VCS School Council. Teresa has stepped down as treasurer. There were questions about how grade reps are supposed to work.

6.7.3 Playground Committee. Paperwork is in limbo at this point as it is not complete yet. There seems to be a bit higher risk as they are having trouble getting it complete because of bugs they are finding.

6.7.4 TAAPCS Karen attended on behalf of the Valhalla School Foundation and gave an oral report. Explained that it was an extremely good learning experience and networking experience as well.

7.0 OLD BUSINESS

7.1.1 Meeting Dates: attached

7.2 Bylaws: nothing to report

8.0 NEW BUSINESS

8.1 Christmas Party: to be brought to staff with potential dates Dec 5th or Dec 18th

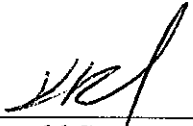
9.0 EVALUATION OF MEETING: all good

10.0 ADJOURNMENT: (14/10-7) M. Gerow made motion to adjourn at 8:55pm

Next meeting is Dec 11, 2014



J. Kochendorfer -- Chair



K. Rosvold Secretary-Treasurer

TRANSPORTATION REPORT October 30, 2014

It's been a very busy in the month of October, I made 3 trips to and back from The Bus Centre with taking trades down and bringing back our new buses. After fitting the 2 way radios they are running well on the routes. The heated driver's seat appears to be a hit with our drivers. The new buses have an extra gear in the transmission with an economy mode which we are using and the fuel mileage that we are getting so far is quite encouraging around 10.6 mpg.

Loraine Gerow has got her bus license and was able to get in on an S endorsement course held by Peace Wapiti, she has only to do her driving part of the S endorsement next week and she is fully qualified as a driver. Loraine will be a great asset as a spare driver and I would like to thank her for being willing to do this for our school. We just have Shelly to get her S endorsement which she is scheduled to do with Peace Wapiti sometime in November.

Our Bluebird bus finally went back to Kirkmans to have the repairs done properly this time, I met with Ricky[kirkmans salesman] on Monday evening. He had bought up a loner bus for us to use while ours gets repaired, a Webasto Heater will be fitted while it's in their shop.

Wednesday October 29/2014 because of the freezing rain and road conditions I was up early and drove parts of the routes before our drivers left and was able to give them an accurate road report via the radio. With the help of one of my side kicks Paul Gibson we got through the morning with no issues, I came across 3 vehicles in the ditch 2 on their sides 1 on the roof in my drive around.

This morning I again I went out to check road conditions early, Peace Wapiti had cancelled by 6 am and the Emerson Trail was very icy. I called Steve just after 6 and discussed cancelling the buses, I decided that we will cancel due to the fog and icy roads. I called Paul and he changed the web site and e-mailed the radio stations, I called the drivers and they called the parents, I then e-mailed our superintendent of our situation.

Thanks John

Principal's Report

To the VSF Charter Board

OCTOBER 30, 2014

CONTENTS

STARTUP UPDATE

CURRENT STATUS

- Enrolment.....

LOOKING AHEAD.....

STARTUP UPDATE

- All classrooms back to full use after summer cleaning. In spite of some summer cleaning schedule delays due to building use by playground committee, school was in excellent condition prior to startup.
- First weeks were smoothest start yet; students transitioning into new classes, teachers building positive connections with students, very positive atmosphere evident in classrooms and school
- Working with classes/students to develop routines to help students take ownership for their classroom and the school building (and to help ease custodian workload)
- Some concern with Accountability Pillar: not unexpected but still disappointing. I'm hopeful that improvements will be seen.

CURRENT STATUS

- Enrolment

September Enrolment (Confirmed as of Sep.29)		
2014/2015	Classroom	Wait List
ECS - 14	14	K - 0
Gd 1 - 9, Gd 2 - 13	22	Gd 1 - 0, Gd 2 - 0
Gd 3 - 6, Gd 4 - 10	16	Gd 3 - 0, Gd 4 - 0
Gd 5 - 7, Gd 6 - 16	23	Gd 5 - 0, Gd 6 - 0
Gd 7 - 12	12	Gd 7 - 0
Gd 8 - 13	13	Gd 8 - 0
Gd 9 - 14	14	Gd 9 - 0
TOTAL	114	0

- Enrolment – actual numbers (Gd K-9: 114, Gd 1-9: 100), FTE: 107.0 (K-9),
 - Sept., 2013: K-9 was 115, 1-9 was 110, FTE was 112.5
- Special Education students
 - One PUFs student-- funding being applied for
 - One Code 44 student (Grade 3) – funding in place
 - Several diagnosed (some medicated) ADHD students ... these are not funded
 - Many ESL coded students (grant available)
- Junior High single graded to accommodate wait list demographic
 - Grade 7 – modular, Grade 8 – Viking Room, Grade 9 – as previous
- Ongoing work with students, teachers and parents on student management
- IPP development underway
- Work with grade 3/4 teacher on planning and implementation/administration of grade 3 SLA
- Sept. 19 – Terry Fox Run (5K)
- Sept. 20, Oct. 25 – Meetings with superintendent (GP, VCS) – school admin., staffing, AERR/3Yr
- Sept. 25, Oct. 24 – Meetings with Cathy Rasmussen (Ab. Ed.)
- Oct. 24 – Program Committee Meeting
- Preliminary planning for 2016 Quebec Trip
- Ongoing work with Transportation Director and drivers on student management and other concerns
- Ongoing work with Secretary/Treasurer on admin, finance
- Oct. 10 – attended PUF training workshop in Edmonton accompanied by Secretary/Treasurer
- Oct. 20 – Fund Development Committee meeting
- Oct.24 – Staff PD Day: in-house Maplewood markbook training, work on VCS 3 Year Plan

LOOKING AHEAD

Going into the new year, we're excited about the possibilities!

- Timetabling/teacher assignments was challenging with elimination of one position but some positive changes have come out of the process:
 - gender segregated PE and Health/Leadership classes
 - Enhanced Learning Opportunity (ELO) classes for JH students
 - Continued Study Hall program for struggling JH students
- Continuing with rotating, in-house options program. This year: Art, Digital Photography, Student Council
- VCS staff and management will be continuing to seek ways to intentionalize and strengthen the implementation of our charter's leadership mandate. We're also working on ways to improve our charter required cursive writing program.
- Continuing efforts to improve PATs scores and student learning
- Need to continue working toward improved communication of our message with the wider community as well as *improving classroom to home communication*
- Preparation underway for Remembrance Day, Christmas concert, Shoebox Campaign
- Admin is working to add value to VCS students' experience. Les Bouchérons booked for one day in March, 2015, investigating possibility of bringing Missoula Theatre next year – These programs are *extra-budget!* Support will be solicited.
- I continue to look forward to discussion with the board and any individuals concerning the ongoing direction of our school. The reality of the challenges all schools face can only be met by continual, creative cooperation by all of our school community ... something that I hold to be a privilege to be a part of!

Respectfully submitted,



Steve Mumert, Principal



Valhalla School Foundation

SUPERINTENDENT'S REPORT

October 30, 2014

Activities and Developments

- **AEP AERR Development**
- **Meeting with Alberta Education rep Cathy Rasmussen**
- **Program Committee Meeting – AEP AERR**
- **Finance Committee – Budget Update, Audit**
- **Discussions with Michael Ediger (Alberta Education – Facilities)**
- **Programming, Governance, Bylaws, Year Planning, Transportation and Budget**

Staff and Board Communication

- **Steve Mumert – Staffing, programming, budget, management, student issues, AEP AERR**
- **Karen Rosvold – Bus purchase and repairs, budget update, audit**
- **Transportation Director – New buses, substitute bus drivers,**
- **Board Chair – Board Agenda, Committee Work, Transportation, Governance, Year Plan**

Planning and Priorities

- **Annual Education Plan / Annual Educational Results Report**
- **Fall budget update**
- **Facilities Long-term planning**
- **15 Year Charter Renewal / Bylaws, Charter Update**
- **Strategic Planning – Future of VSF/VHS arrangement for facility**

- **Critical needs:**
 - **long-term, sustainable fund development to support school operation and transportation needs**

*Respectfully,
John Picard*