



Valhalla School Foundation CHARTER BOARD MEETING

March 26, 2018

6:00 pm to 9 pm

Meeting Location: Valhalla Viking Centre

Regular Board Meeting Minutes

In Attendance: N. Westad, Board Chair, B. Skaksen, P. Gibson, T. Fricke,
J. Picard, Superintendent (via Skype), S. Mumert, Principal.
A. Odd, Secretary-Treasurer, J. Moutray, Transportation Director.
J. Trodd - Community Member/Staff

- 1.0 Review and approval of agenda. N. Westad called the meeting to order with quorum present at 6:04 pm.
(18/03-01) T. Fricke moved to approve agenda with additions of:
10.1 – Positions and Committees. AIF.
- 2.0 Approval of Minutes / February 12, 2018.
(18/03-02) P. Gibson moved to approve the February 12, 2018 minutes as presented. AIF.
- 3.0 Business Arising from Minutes - None.
- 4.0 Policy Review - Review of Policy G202 and G203 Tabled to the next meeting
- 5.0 Government Relations – (N. Westad) – Budget emails.
- 6.0 Board Development - Discussion of potential retreat dates. Postpone retreat until we have 6 members.
- 7.0 Administration Reports
 - 7.1 Chair – See attached report.
 - 7.2 Transportation Director – See attached report.
 - 7.3 Secretary Treasurer – See attached report.
 - 7.4 Principal - See attached report.
 - 7.5 Superintendent – See attached report.
- 8.0 Committee Reports
 - 8.1 Executive Committee (N. Westad) – Preparing for the VSF Board AGM and Submission of the Superintendent Contract to Alberta Education..
 - 8.2 Program Committee - Nothing to report.
 - 8.3 Human Resource Committee - NTR. Note - VSF accept the resignation of L. Brown, March 12, 2018.
 - 8.3.1 Policy Committee
 - 8.3.1.1 Policy Discussion about Policy E 102 Bus and School Operations During Inclement Weather.

APPROVED



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(18/03-03) P. Gibson moved to refer policy E- 102 to the Superintendent for review.
AIF.

8.4 Governance Committee (P. Gibson) - Discussion about playing a video clip at board meetings from www.governinggood.ca as a board development teaching tool.

8.4.1.1 Nominating Committee - (P. Gibson) - NTR.

8.4.1.2 Recruiting (P. Gibson) – NTR..

8.5 Fund Development Committee (B. Skaksen) – We have ordered a leaf for the donation board out front of the school for Advantage Oil and Gas for their donations. We need to set a date for a meeting. We have decided to not fund the High School Bursary. We do not have a donor this year. We would like to review at a later date for next year.

8.6 Strategic Planning Committee (P. Gibson) – Reviewing current transportation issues and our vision beyond 2023 when the charter is due for renewal.

8.7 Finance Committee (B. Skaksen) – 2018-2019 budget meeting date to be determined.

8.8 Reports from Partner Organizations

8.8.1 VHS (B. Skaksen) - The Heritage Society is looking for help organizing the Canada Day events.

8.8.2 VCS School Council (L. Brown) - NTR.

8.8.3 TAAPCS (N. Westad) – TAAPCS AGM is May 4th and 5th.

9.0 Old Business

9.1 2018-2019 Calendar

(18/03-04) B. Skaksen moved to accept the 2018-2019 Calendar as presented, P. Gibson second.
AIF

10.0 New Business -

10.1 Positions and Committees

(18/03-05) P. Gibson moves to nominate N. Westad as Chair, T. Fricke seconds AIF to acclaim N. Westad as Chair.

(18/03-06) P. Gibson moves to nominate B. Skaksen as Vice Chair, N. Westad seconds. AIF to acclaim B. Skaksen as Vice Chair.

(18/03-07) B. Skaksen moves to nominate P. Gibson as Secretary, T. Fricke seconds. AIF to acclaim P. Gibson as Secretary.

(18/03-08) N. Westad moves to nominate T. Fricke as Treasurer, P. Gibson seconds,, AIF to acclaim T. Fricke as Treasurer.

(18/03-09) P. Gibson moved to accept policy - Policy B-601 becomes the following:

“Standing Committees and Ad Hoc Committees shall be established by the Board of Directors annually at the first Board meeting following the Annual General Assembly. Committees will be subject to the VSF Bylaws (Article 5). The following Committees are suggested committees which may be established, notwithstanding that the Board is not limited in terms of the Standing



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Committees and Ad Hoc Committees that may be established annually." B. Skaksen seconds. AIF.

(18/03-10) T. Fricke moved to establish a Finance Committee, P. Gibson seconds. AIF. T. Fricke will Chair this Committee and B. Skaksen will be the vice chair.

(18/03-11) P. Gibson moved to table a discussion on the amalgamation of several committees under the Governance Committee. T. Fricke seconds. AIF..

11.0 Evaluation of Meeting: Thorough discussion of issues.

12.0 Adjournment

(18/03-12) B. Skaksen moved to adjourn at 8:49pm. AIF.

Approved

