



September 26, 2011

MINUTES

VALHALLA SCHOOL FOUNDATION REGULAR BOARD MEETING

Valhalla School Foundation 9am to Noon

In attendance:

J. Kochendorfer	R. Battochio	J. Moutray	B. Kjemhus	
J. Moutray	M. Westad	D. Kochendorfer	S. Mumert	T. Fehr

Meeting called to order 9:05 am at the Valhalla School Foundation board room by J. Kochendorfer with a quorum present.

❖ -Motion to approve the Agenda as read by B. Kjemhus AIF Carried

-Motion to approve September 2 2011 Regular Board Minutes as read, by B. Kjemhus AIF. Carried.

- Business Arising From Minute

Charter Review Action Plan, reviewed and approved by Alberta Education.

T. Fehr motion to approve Charter Review Action Plan, AIF. Carried.

❖ **New Business**

- .1.1 Presentation of Valhalla School Foundation Work Plan to VSF Board.
- .1.2 Employment Contracts for all employees presented:
- B. Kjemhus made motion to approve Superintendent contract with an increase of 2% to day rate. AIF Carried.
 - T. Arnet motion to approve 3 ¾ FTE Teachers Assistant contracts. AIF Carried.
 - J. Moutray to approve 1 probationary contract for 1 FTE teaching position. AIF Carried.
 - T. Arnet motion to approve Secretary/Treasurer contract. AIF Carried.
 - T. Fehr motion to approve Transportation Director. AIF. Carried.
 - J. Moutray to approve Admin Assist position, AIF. Carried.
 - T. Arnet motion to approve 3 FT, and 1 probationary contracts for Bus Drivers. AIF. Carried.
 - B. Kjemhus motion to approve contract for custodian monthly rate to 3500+GST. AIF. Carried.

 - **Modular Classroom Update:** Cost estimate is appropriate, we are to proceed with tender. \$12000 budget has been approved for furniture.

 - T. Arnet motions to accept the recommendations of the Finance Committee as presented. (Attached) AIF. Carried

 - Minister Cap Increase Draft Letter discussion. VSF Administration to look into what is the formula is for the cap increase.

Executive Committee`s Role:

- .1.1 Review of roles of Executive Committee. (See Attached) Get Ray to email Matrix. To Google Docs.

- ❖ T. Fehr motions to have T. Corbett to sit on the Grievance Committee.

❖ **Reports**

- .1 Chairperson's Report – J. Kochendorfer – See Attached
 - .1.1.1 SEARIC has helped with the funding for the kitchen in the School. We would appreciate if community members would join SEARIC. The membership fee is \$10.00 per person.
 - .1.1.2 Discussion regarding use of new facilities.
- .2 Superintendent's Report – See Attached. (#3) Need Ray to email
- .3 Principal Report –See Attached
- .4 Transportation Report- See Attached (#4)
- .5 Secretary Treasurer Report – See Attached. (#5)
 - Balance Sheet (Estimates for Year End August 31, 2011)

- ❖ B. Kjemhus to motion to accept Memorandum of Agreement, Article 17 and 17.2. AIF. Carried. (see attached)

The first meeting of the Valhalla School Foundation Board will be Monday, October 24, 2011, at 9:00 am at the VSF Board Room.

Motion to adjourn by T. Fehr at 12:0055 am by AIF. Carried.

(original signed)

J. Kochendorfer-Chair

(original signed)

M. Westad- Secretary Treasurer