



March 8, 2016

# MINUTES

## VALHALLA SCHOOL FOUNDATION REGULAR BOARD MEETING

In attendance:

J. Picard      B. Skaksen      B. Kjemhus      J. Hauger      N. Westad      J. Kochendorfer  
J. Moutray      K. Rosvold      T. Campbell

Regrets: E. Penner

**1.0 CALL TO ORDER – REVIEW AND APPROVAL OF AGENDA** Called to order with a quorum present at 7:08pm. (16/3-1) B. Kjemhus moved to approve the agenda with changes of moving 6.1.2 to after 8.2 with an in-camera session. AIF

**2.0 APPROVAL OF MINUTES (February 18, 2015)** (16/3-2) N. Westad made motion to accept the minutes as presented. AIF.

**3.0 BUSINESS ARISING FROM MINUTES:** nothing at this time

**4.0 BOARD DEVELOPMENT** - see item 7.2

### 5.0 Reports

**5.1 Chair:** J. Kochendorfer explained a letter received from K. Rasmussen. T. Campbell will attend the Philip J Currie directors night.

**5.2 Transportation Director:** attached and explained

**5.3 Secretary Treasurer:** attached and explained. Copier replacement was discussed and as long as it fits with current budget to allow administration to go ahead. Benefit package increase was explained.

**5.4 Principal:** attached calendar shown for information only, to be approved in April.

Kindergarten planning, administration to come up with a proposal.

**5.5 Superintendent:** attached and explained.

### 6.0 COMMITTEE REPORTS:

**6.1.1. Executive Committee** - AGM report submitted.

6.1.1 **Minutes** -were explained by J. Kochendorfer

- 6.1.2 **Superintendent Performance Appraisal & Growth Plan** moved to 8.2
- 6.1.3 **Strategic Planning Committee-** attached. (16/3-3) B. Kjemhus moved to approve the Strategic Planning Committee mandate as presented, seconded by B. Skaksen. AIF.
- 6.1.4 **Revision of Policy B-601** (16/3-4) N. Westad moved to accept the Policy B-601: Executive Committee of the Board as amended, J Hauger seconded. AIF.

**6.2 Finance Committee -** AGM Report Submitted and will be corrected.

**6.3 Human Resources Committee:** AGM report circulated.

**6.3.1 Policy Advisory Committee**

**6.3.1.1 I 101 - Welcoming Schools draft**(School Act, Section 16.1 and 45.1). has been circulated for consideration. Proposal will be brought to the AGM. (16/3-5) J. Hauger moved to hold a special board meeting on March 23 at 8:30pm to accept the proposal. AIF J. Picard and S. Mumert will bring a proposal concerning parental consent for all student participation in all groups.

**6.3.1.2 E-201 Critical Response Plan -** tabled to administration.

**6.3.1.3 F- 201 Community Use of School Facilities-** (16/3-6) J. Hauger moved to approve the Policy F201 Community Use of School Facilities as presented. T. Campbell seconded. AIF

**6.4 Program Committee :** AGM report submitted

**6.5 Governance Committee:** AGM report submitted.

**6.5.1 Fund Development Code of Ethics -** tabled to April

**6.5.2 Recruitment update;** still looking.

**6.5.3 AGM Planning** will be discussed in 7.1

**6.6 Fund Development Committee:** AGM report submitted.

**6.6.1 Event Update/budget -** (16/3-7) B. Skaksen moved to pay Sandy Gillis(Jimmy the Janitor) \$3780.00 J. Hauger seconded. AIF. B. Skaksen reminded us that the Rec Grant applications are due April 1. J. Hauger moved to increase the budget for Jimmy the Janitor by 400. T. Campbell seconded. AIF

**6.6.2 Casino Update-** almost ready to send in forms

**6.7 Reports from Partner Organizations**

**6.7.1 VHS: NTR**

**6.7.2 VCS: NTR**

**6.7.3 TAAPCS :** still waiting for a response from the Government concerning the letter sent by the Charter School Board Chairs.

## **7.0 OLD BUSINESS**

**7.1 AGM/Presentation/Committee Reports/School Council reviewed financial statement.**

Add the committee list to the AGM package. students will speak on attending the School Council meetings.

**7.2 Debrief Evaluation Discussion:** Board discussed the meetings with the Alberta Ed Evaluation team. All the conversations felt very positive.

## **8.0 NEW BUSINESS**

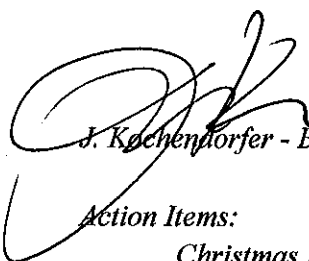
**8.1 May Meeting Date** (16/3-8) J. Hauger moved to change the May meeting date to Tuesday May 24, 2016, T. Campbell seconded. AIF

**8.2 In Camera** ( 16/3-9) B. Kjemhus moved to go in-camera at 8:50pm. AIF. (16/3-10) B. Skaksen moved to go out of camera at 9:35pm. AIF. (16/3-11) J. Hauger moved to approve the Superintendent's appraisal and growth plan as presented. AIF. Board recommends that the administration develop a policy for late student admission request.

**9.0 EVALUATION OF MEETING** - nothing at this time.

**10.0 ADJOURNMENT** (16/3-12) B. Skaksen moved to adjourn meeting at 9:38pm. AIF

*Next meeting; March 23, 2016 at 8:30pm*



*J. Kochendorfer - Board Chair*



*K. Rosvold - Recording Secretary/Treasurer*

*Action Items:*

*Christmas Party - September/October*  
*FOIP Compliance - October*  
*Sec/Treas contract hours prior to budget*  
*Fund Development Code of Ethics*  
*Casino/ Jimmy the Janitor*  
*Mission Statement and Communication,*  
*School Act information Section 16.1 & 45.1*  
*Calendar 2016-2017 - April*  
*Extra EA time cost for ECS to be brought to board.*