



# Valhalla School Foundation CHARTER BOARD MEETING

October 17, 2018

6:00 to 9:00 PM

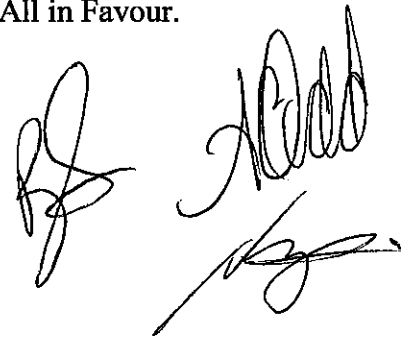
Meeting Location: Valhalla Viking Centre

## Regular Board Meeting Minutes

In attendance: N. Westad, Board Chair, B. Skaksen, P. Gibson, T. Fricke, J. Trodd, J. Shepelwik  
J. Picard, Superintendent, S. Mumert, Principal, A. Odd, Secretary Treasurer,  
J. Moutray, Director of Transportation

- 1.0 N. Westad called the meeting to order at 6:06pm with a quorum present. The agenda was approved by consensus with the following changes: add 10.3 – deputy superintendent motion, change 7.2 – Transportation report to before 4.0. In the future, reports may be moved up in the agenda to allow the report author the option leaving the meeting if he or she has no further reason or wish to stay.
- 2.0 **Approval of Minutes for September 19, 2018**  
(18/10-01) P. Gibson moved to accept minutes as presented. All in Favour
- 3.0 **Business Arising from Minutes – none.**
- 7.2 Transportation Report – J. Moutray. Purchase of dashcams and discipline.
- 4.0 **Policy Review – J. Picard submitted a policy review schedule. The Board will review five policies in December, 2018 and five in January, 2019.**
- 5.0 **Government Relations**  
The letter to the Education Minister from the TAAPCS chair was circulated to the Board members.
- 6.0 **Board Development**  
Leadership conference and board binder update.  
Retreat – 2 hours November 20 at 6:30
- 7.0 **Administration Reports - Summaries**
  - 7.1 Chair – Superintendent contract and leadership conference.
  - 7.3 Secretary Treasurer – Budget vs. actuals.
  - 7.4 Principal – New storage shed, water quality, PAT results and new assessment tools.
  - 7.5 Superintendent – Drafting AEP/AERR, budget and transportation.
- 8.0 **Committee Reports**
  - 8.1 Committees – reorganizing to make relevant and reflect reduced number of volunteers.
  - 8.2 Finance – J. Picard presented 2018-2019 fall budget.
    - 8.2.1 (18/10-02) T. Fricke moved to accept budget as presented. J. Trodd seconded. P. Gibson opposed motion. Motion passed 5-1.
    - 8.2.2 Recruitment – One open position on the Board.

- 8.3 Reports from Partner Organizations
- 8.3.1 Valhalla Heritage Society - Nothing to report.
  - 8.3.2 VCS School Council - NTR
  - 8.3.3 TAAPCS – October 26 & 27. AGM in Leduc. P Gibson will attend.
- 9.0 **Old Business**
- 9.1 Building Lease – Expired the end of August, send a note to VHS.
- 10.0 **New Business**
- 10.1 Accountability Pillar Report for October reviewed.
  - 10.2 Staff code of conduct draft presented and discussed. Will put a final version copy in the Parent Handbook.
- 11.0 **In-Camera – Superintendent Contract**
- (18/10/03) Motion to go in camera. J. Trodd. 8:25 pm. All in Favour.
  - (18/10/04) Motion to come out of camera. T. Fricke. 9:00 pm. All in Favour.
  - (18/10/05) Moved by P. Gibson that the Board appoint John Picard as deputy superintendent of Valhalla Community School for a term starting September 1, 2018, to the date of an executed contract between the Valhalla School Foundation and a permanent superintendent, and that the deputy superintendent be paid \$3,625 per month plus GST. Seconded by B. Skaksen. All in Favour.
- 12.0 **Evaluation of Meeting – Significant progress.**
- 13.0 **Adjournment**
- (18/10/06) B. Skaksen moved to adjourn at 9:05 pm. All in Favour.

The image shows two handwritten signatures in black ink. The signature on the left is 'J. Trodd' and the signature on the right is 'B. Skaksen'. Both signatures are written in a cursive, flowing style.