



# Valhalla School Foundation CHARTER BOARD MEETING

March 13, 2019

6:30 to 9:00 PM

Meeting Location: Valhalla Viking Centre

## Regular Board Meeting Minutes

In attendance: N. Westad, Chair; B. Skaksen, T. Fricke, P. Gibson, J. Shepelwik, C. Waldner, T. Corbett; J. Picard, Interim Deputy Superintendent (by telephone); D. Eckstrom, Superintendent Designate; S. Mumert, Principal, A. Odd, Secretary-Treasurer.  
Regrets: J. Moutray.

### 1.0 Call to Order

N. Westad called the meeting to order at 6:37 pm with a quorum present. The agenda was revised, Section 7.0 (Committee Reports) was moved under 6.0, board appointments 9.1, committee appointments 9.2.

(19/03-01) T. Fricke moved to approve agenda as amended. All in Favour.

The chair welcomed new director C. Waldner and director candidate T. Corbett to the meeting.

### 2.0 Approval of Minutes for February 20, 2019.

(19/03-02) P. Gibson moved to accept the minutes as presented. All in Favour

**3.0 Business Arising from Minutes** – The superintendent designate employment contract and associated documents went to Alberta Education February 21, 2019 for approval by Minister Eggen. Tabled policies will remain as such pending the availability of committee members to conduct a review.

**4.0 Government Relations** – Discussion of emails received from Alberta Education and an explanation of the new Mandatory Entry Level Training program (MELT) for school bus drivers.

**5.0 Board Development** – C. Waldner and J. Shepelwik were elected board directors at the AGM March 5, 2019, for three-year terms.

(19/03-03) Moved by B. Skaksen that T. Corbett be accepted as interim director of the Valhalla School Foundation until the March 2020 AGM. Second: J. Shepelwik. All in favour.

### 6.0 Administration Reports - Summaries

**6.1 Chair** – AGM summary.

**6.2 Transportation Director** – P. Gibson gave report in the absence of J. Moutray who is currently out of the country. Discussion of next year's bus routes and MELT costs.

**6.3 Secretary Treasurer** – Review of Profit & Loss statement, First Nations funding and grants.

**6.4 Principal** - Working with superintendent designate, successful Speaking Competition February 22<sup>nd</sup> and Spelling Bee March 5<sup>th</sup>, meeting with Alberta Education representative March 18<sup>th</sup>, student volunteers for fundraiser, prepping for April 5<sup>th</sup> PD day, smart board replacements and 2019-2020 calendar.

**6.5 Superintendent Designate** – Communication with auditors, meeting with Alberta Education North Zone Manager and planning retreat in May.

**6.6 Finance** – Spring budget meeting (T. Fricke), April fundraiser report (B. Skaksen).

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## **6.7 Partner Organizations**

*Valhalla Heritage Society* – Fire extinguishers and fire alarms inspection.

*Valhalla School Council* - Nothing to report.

*The Alberta Association of Public Charter School (TAAPCS)* – Report on Communications Committee meeting by teleconference March 12<sup>th</sup> (P. Gibson) and update regarding Foundations for the Future Charter Academy Phase 3 expansion approved by Alberta Education (J. Picard).

## **7.0 Committee Reports - Moved to 6.0**

## **8.0 Old Business - Tabled policies still pending.**

## **9.0 New Business**

### **9.1 Board Appointments - March 2019 to March 2020.**

(19/03-04) C. Waldner nominated N. Westad as chair, seconded by T. Fricke.

No further nominations, elected.

(19/03-05) J. Shepelwik nominated B. Skaksen as vice chair, seconded by N. Westad.

No further nominations, elected.

(19/03-06) T. Corbett nominated P. Gibson as secretary, seconded by B. Skaksen.

No further nominations, elected.

(19/03-07) B. Skaksen nominated T. Fricke as treasurer, seconded by N. Westad.

No further nominations, elected.

### **9.2 Committee Appointments**

Executive Committee Chair N. Westad.

Governance Committee Chair T. Corbett.

Program Committee Chair B. Skaksen, director representative, C. Waldner.

Bursary Selection Committee – inactive until funding for BRHS bursary is forthcoming.

Human Resources Committee Chair P. Gibson, director representative, J. Shepelwik.

Policy Advisory Committee Chair S. Mumert.

Finance Committee Chair T. Fricke, director representative B. Skaksen.

Fund Development Committee – attached to Finance Committee.

Nominating Committee Chair J. Shepelwik.

Charter Grievance Committee – requires 2 teacher and 2 parent representatives.

Strategic Planning Committee Chair C. Waldner

#### **Organization Representatives:**

The Association of Alberta Public Charter Schools (TAAPCS), P. Gibson

Valhalla School Council, C. Waldner and T. Fricke

Valhalla Heritage Society (VHS), B. Skaksen

## **10.0 In-Camera - No in-camera session.**

## **11.0 Evaluation of Meeting**

Excellent progress on committee appointments and orienting superintendent designate.

## **12.0 Adjournment**

(19/03-08) T. Fricke moved to adjourn at 8:50 pm. All in Favour.

Next regular meeting: Wednesday, April 17, 2019, 6:30 pm.

