

D. Business Administration
Policy D-701: Protection of Valuables
Policy

The Charter Board believes that employees, visitors/volunteers and student must respect all property within the school. The Charter Board does not accept responsibility for lost, damaged or stolen property. The Charter Board also believes that employees hold a position of trust in respect to all property within the school.

Guidelines

1. The School shall be responsible for student possessions that are taken from a student as a result of a breach of school rules.
2. The Principal is responsible for establishing school rules respecting the disposal of unclaimed items.
3. Students shall be informed at the beginning of the year that should the student need to bring valuable possessions to school they should be left at the school office for safekeeping and picked up after classes. Valuables should not be left in or on desks.
4. Electronic communication devices are not allowed in hallways during school hours. Grades K-2 may leave them in the office or with their teacher for safekeeping. Grades 3-9 devices must stay in lockers; may be permitted for use in classrooms by the classroom teacher for specific educational purposes.

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