

November 27, 2014

MINUTES

VALHALLA SCHOOL FOUNDATION REGULAR BOARD MEETING

In attendance:

J. Picard (by Skype) J. Kochendorfer B. Kjemhus S. Mumert K. Rosvold
J. White T. Campbell (by phone)

Absent: M. Gerow sends regrets, 2 vacancies.

1.0 CALL TO ORDER – REVIEW AND APPROVAL OF AGENDA Called to order with a quorum present at 6:06pm.

(14/11-1) B.Kjemhus made motion for agenda acceptance with the addition of 6.4.2 CTBS testing. AIF Carried

2.0 APPROVAL OF MINUTES (Oct 30/14) (14/11-2) T. Campbell made motion to approve minutes with corrections noted: wrong spelling of Modrall, wrong date for next meeting, and more consistent use of names. AIF

3.0 BUSINESS ARISING FROM MINUTES:

(2014/11-3) J. White moved to accept with regret M. Modrall's resignation from the board effective Oct 6/2014. AIF

B. Kjemhus will be reporting on potential grade 12 scholarships at the next meeting.

4.0 BOARD DEVELOPMENT

4.1 Jump Math will be tabled to another meeting due to time constraints and road conditions.

4.2 Board Self Evaluations- members brought one highlighted item to the table that they thought was important for board development

5.0 Reports

5.1 Chair: J. Kochendorfer gave a verbal report.

5.3 Secretary Treasurer: K. Rosvold gave verbal report explain the profit loss comparison answering questions. (2014/11-4) B. Kjemhus moved to setup an ongoing fundraising program for the Healthy Snack Program. AIF.

J. Moutray arrived at 6:16 pm

5.2 Transportation Director: J. Moutray gave a verbal report. Grant has been submitted.

5.4 Principal: attached, discussion around potential rental fees for the use of the gym and rooms ensued and T. Campbell is gathering information regarding building rental and cost sharing to take to the VHS meeting.

5.5 Superintendent: attached.

6.0 COMMITTEE REPORTS

6.1 Executive Committee: nothing to report

6.2. Finance Committee: attached, J. White will call M. Lucuk (Faber) about depreciation/amortization questions.

(2014/11-5) J. White moved to accept the audit committee proposals. AIF

(2014/11-6) J. White moved to accept the Audited Financial Statement prepared by Faber Chartered Accountants as presented. AIF

(2014/11-7) J. White moved to approve the Fall Update to the budget as presented. AIF.

6.3 Human Resources Committee: nothing to report

6.4 Program Committee: CTBS explanations were made by S. Mumert and J. Picard. (2014/11-8) T. Campbell moved to make changes to the CTBS testing as presented. AIF.

6.4.1 AEP AERR Final Draft for approval:

(2014/11-9) B. Kjemhus moved to approve the Valhalla Community School Annual Education Plan 2014-2017 and Annual Education Results Report 2013/2014 as presented. AIF

6.5 Governance Committee:

6.5.1 Vacancies: (2014/11-10) B. Kjemhus moved to appoint J. Hauger as a director until the AGM with a renewable term expiring in 2017. AIF. We are continuing to look for a parent director.

6.5.2 Board Self Evaluation Tool: (2014/11-11) T. Campbell moved to accept the self-evaluation tool from the board binder and the suggested deadline of Dec 8, 2014 for them to be filled out and handed in to J. Kochendorfer. AIF

6.6 Fund Development Committee:

6.6.1 Cookbook should be shipped next week. J. White will look into dinner options and ticket options for the fundraiser. K. Rosvold will man a table during the concert on the 17th to sell cookbooks.

6.7 Reports from Partner Organizations

6.7.1 VHS. Next meeting is Dec 16, 2014

6.7.2 VCS School Council: Grade list update, WI will be helping with hot lunches.

6.7.3 Playground: nothing to report

6.7.4 TAAPCS: nothing to report

7.0 OLD BUSINESS

7.1 Christmas Party: December 5, 6:30pm

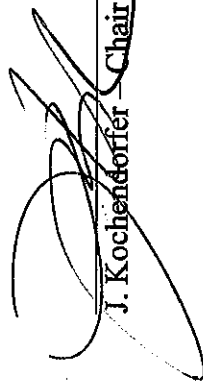
7.2 School Brochure: it is still available with a locally owned company S. Mumert still has contact information available.

8.0 NEW BUSINESS

9.0 EVALUATION OF MEETING all good

10.0 ADJOURNMENT: (2014/11/12) B. Kjemhus made motion to adjourn at 8:00pm. AIF

Next meeting is December 11, 2014



J. Kochendorfer - Chair



K. Rosvold Secretary-Treasurer

Principal's Report

of the VSF Charter Board

NOVEMBER 27, 2014

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STARTUP UPDATE.....**Error! Bookmark not define**

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CURRENT STATUS

- Enrolment

September Enrolment (Confirmed as of Sep.29)		
2014/2015	Classroom	Wait List
ECS - 14	14	K - 0
Gd 1 - 9, Gd 2 - 13	22	Gd 1 - 0, Gd 2 - 0
Gd 3 - 6, Gd 4 - 10	16	Gd 3 - 0, Gd 4 - 0
Gd 5 - 7, Gd 6 - 16	23	Gd 5 - 0, Gd 6 - 0
Gd 7 - 12	12	Gd 7 - 0
Gd 8 - 13	13	Gd 8 - 0
Gd 9 - 14	14	Gd 9 - 0
TOTAL	114	0

- Enrolment – actual numbers (Gd K-9: 114, Gd 1-9: 100), FTE: 107.0 (K-9),
 - Sept., 2013: K-9 was 115, 1-9 was 110, FTE was 112.5
- Special Education students
 - One PUFs student– funding applied for
 - One Code 44 student (Grade 3) – funding in place
 - Several diagnosed (some medicated) ADHD students ... these are not funded
 - Many ESL coded students (grant available)
- Working with classes/students to develop routines to help students take ownership for their classroom and the school building (and to help ease custodian workload)
- Ongoing work with students, teachers and parents on student management
- IPP development underway
- Ongoing work with Transportation Director and drivers on student management and other concerns

- Ongoing work with Secretary/Treasurer on admin, finance
- Consultation with Superintendent on student management issues, AEP, peer coaching for teachers
- Completion of PUF application (PUF budget is lower than last year – only one student)
- Nov. 4 – School Council meeting
- Nov. 12 – VCS Remembrance Day service – student organized, led
- Nov. 14 – Report cards issued: note Maplewood challenges, working with Superintendent to provide training for Anna in Calgary through FFCA
- Nov. 20 – parent/teacher interviews: good meetings. one exchange highlighted importance of teacher-home communication for struggling students (as per Mrs. Flint's example)
- working with Cindy to provide Reading Master training and support to teachers

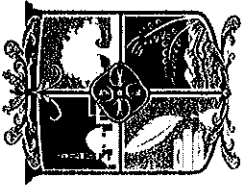
LOOKING AHEAD

- VCS staff and management will be continuing to seek ways to intentionalize and strengthen the implementation of our charter's leadership mandate. We're also working on ways to improve our charter required cursive writing program.
- Need to continue working toward improved communication of our message with the wider community as well as *improving classroom to home communication*
- Preparation underway for Christmas concert
- Admin is working to add value to VCS students' experience. Les Boucherons booked for one day in March, 2015, investigating possibility of bringing Missoula Theatre next year – These programs are *extra-budget!* Support will be solicited.
- Increasing community use of facility highlighting need for facility fee to help cover costs
- Though this school year is not without challenges, teachers continue to comment on the improved classroom atmosphere and student behavior over last year. The challenges that continue tend for the most part to be less serious and more about finding better management practices for specific situations. I am very pleased at the level of participation of our junior high students in the Remembrance Day ceremony. Teachers are also noting they can do more unstructured and “fun” activities with classes this year than was possible the last few years.
- I continue to look forward to discussion with the board and any individuals concerning the ongoing direction of our school. The reality of the challenges all schools face can only be met by continual, creative cooperation by all of our school community ... something that I hold to be a privilege to be a part of!

Respectfully submitted,



Steve Mumert, Principal



Valhalla
Community School

Valhalla School Foundation

SUPERINTENDENT'S REPORT

November 27, 2014

Activities and Developments

- AEP AERR Development
- Finance Committee – Budget Update, Audit
- Discussions with Michael Ediger (Alberta Education – Facilities)
- Staffing, Student Discipline, Transportation and Budget

Staff and Board Communication

- Steve Mumert – Staffing, programming, budget, student issues, AEP AERR
- Karen Rosvold – Budget update, audit
- Transportation Director – Policy, cancelling buses
- Board Chair – Board Agenda, Committee Work, Transportation, Governance, Year Plan

Planning and Priorities

- Facilities Long-term planning
- Policy Review
- 15 Year Charter Renewal / Bylaws, Charter Update
- Strategic Planning – Future of VSE/VHS arrangement for facility
- Critical needs:
 - long-term, sustainable fund development to support school operation and transportation needs

*Respectfully,
John Picard*